



Australian Government

ACMEQU313 Work safely in equine workplaces

Release: 1

ACMEQU313 Work safely in equine workplaces

Modification History

Release	Comments
Release 1	This version released with ACM Animal Care and Management Training Package Version 5.0.

Application

This unit of competency describes the skills and knowledge required to plan, support and implement work health and safety processes in an equine workplace, including hazard identification, risk assessment and control.

This unit applies to workers who interpret and implement health and safety policies and procedures that apply to equine workplaces, to reduce risk in their work, for others and horses. They work under broad direction and apply knowledge, discernment and judgement to solve problems and resolve issues that occur when working with horses.

Commonwealth and state/territory health and safety and animal welfare legislation, regulations and codes of practice relevant to interacting with horses apply to workers in this industry. Requirements vary between industry sectors and jurisdictions

No licensing, legislative or certification requirements apply to this unit at the time of publication, except for the racing industry, where requirements vary between states and territories. Users working in the racing industry are advised to contact the relevant Principal Racing Authority for advice on current requirements.

Pre-requisite Unit

ACMEQU212 Handle horses safely

Unit Sector

Equine (EQU)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Plan and conduct work	1.1 Confirm key workplace health and safety roles and responsibilities

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
safely	in the workplace 1.2 Interpret workplace health and safety information relevant to own work role 1.3 Plan work according to health and safety legislation, codes of practice, policies and procedures that apply in the workplace 1.4 Identify hazards, and assess and control risk using the hierarchy of control 1.5 Monitor hazards and risks that arise during tasks, and implement backup safety plan if required, to minimise risks to horse, self and others 1.6 Complete work tasks and clean and tidy work areas according to workplace health and safety requirements 1.7 Report accidents, incidents, near misses and injuries according to workplace procedures 1.8 Evaluate and document effectiveness of risk controls
2. Support others to work safely	2.1 Provide information on safe work practices and procedures to workers, contractors and visitors 2.2 Monitor work health and safety practices of workers, contractors and visitors, and provide guidance as required 2.3 Provide support to workers, contractors and visitors to accurately record incidents and complete workplace health and safety documentation
3. Contribute to work health and safety through consultation and collaboration	3.1 Maintain currency of information related to horse industry safety requirements, improvements and equine health and safety research 3.2 Raise workplace health and safety issues promptly according to workplace procedures 3.3 Contribute to workplace meetings, workplace inspections or other consultative activities in a constructive manner
4. Respond to emergency situations	4.1 Review workplace emergency plans, procedures and required responses 4.2 Check and practice the use of emergency response equipment 4.3 Respond to emergency messages, signals, signs and alarms according to workplace procedures 4.4 Contribute to emergency mitigation activities according to nature

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	of the emergency and within the scope of own role and training 4.5 Assist external emergency services personnel and other workers as directed or required 4.6 Review and document the effectiveness of emergency response plan and activities, and evaluate with supervisor

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Reading	Interpret key information in health and safety legislative and workplace documents
Writing	Use industry terminology to complete workplace health and safety documentation
Numeracy	Estimate and calculate quantity, area, temperature, volume, time, speed and ratio
Oral communication	Present clear instructions and information using language appropriate to audience

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
ACMEQU313 Work safely in equine workplaces	Not applicable	The unit has been created to address a skill or task required by industry that is not covered by an existing unit	Newly created

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b75f4b23-54c9-4cc9-a5db-d3502d154103>

Assessment Requirements for ACMEQU313 Work safely in equine workplaces

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Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has planned and conducted two different work tasks that involve horses. For each task, the individual must have:

- identified at least three hazards and assessed associated risks
- documented risk controls, including a backup plan to reduce the safety risks to self and horses caused by any unforeseen events
- implemented documented health and safety risk controls
- assessed and documented the effectiveness of risk controls, including the backup plan to respond to an unforeseen event
- responded appropriately to reactive horse behaviour during the task.

In addition to the above, the individual must have:

- initiated, implemented and led others in compliance with workplace procedures in response to a fire emergency that requires the relocation of horses
- led or assisted others to undertake and document a workplace hazard inspection
- used the hierarchy of control to assess and document the health and safety risks associated with at least two different hazards that affect at least two of following:
 - less experienced workers
 - contractors
 - visitors
 - clients or owner
 - volunteers
- presented and explained the risk analysis for at least two different hazards to a supervisor or team member.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- key features of workplace health and safety legislation and regulations that apply in an equine workplace
- key features of workplace health and safety responsibilities of workers, supervisors and managers in an equine workplace, including concept of duty of care
- roles and responsibilities of health and safety representatives and workplace health and safety committees
- key features of industry standards, codes of practice/compliance codes, and the workplace's policies and procedures that relate to working with horses, including *Guide to managing risks when new and inexperienced persons interact with horses* by Safe Work Australia
- workplace health and safety policies and procedures within an equine workplace
- workplace health and safety reporting requirements and reporting tools
- external sources of current workplace health and safety information and technology
- standard emergency signals, alarms and required responses
- types of emergencies that occur in an equine workplace
- basic hazard identification procedures, including workplace inspections and review of workplace data
- recognised hierarchy of risk control processes and standards
- common hazards and/or risks that occur in an equine environment, including:
 - horse bites, kicks, strikes, stomping, crushing and being knocked
 - zoonoses, including Hendra and ringworm
 - hazardous chemicals, medications and substances
 - sharps
 - manual and material handling tasks
 - loose uncontrolled horse
 - machinery and equipment
 - extreme temperatures
 - slips, trips and falls
 - dust
- awareness of phenomena that can spook horses, including:
 - animals, including pets, livestock and wildlife
 - occurrences and circumstances that trigger previous negative experiences
 - unexpected noises and movement in the environment, including workers, spectators, pedestrians, animals and machinery
 - weather, including thunder, wind, rain and hail
- common controls to eliminate or minimise risks in an equine workplace, including:
 - current assessment of horse suitability
 - use of safe and low stress horse handling practices

- fences and containment areas
- safety signs, including dangerous goods
- control of horse, pedestrian, vehicle and machinery movement
- control of visitors' behaviour, including workers, officials, contractors and spectators
- personal protective equipment (PPE)
- personal hygiene and hand washing
- personal immunisation against zoonotic diseases
- workplace health and safety housekeeping
- monitoring and management of worker fitness, fatigue and stress
- training and induction for safe use of equipment, horses and emergency response procedures
- purpose, use, maintenance and storage of PPE, including:
 - clothing and footwear
 - face and eye protection
 - hand protection
 - head protection
 - hearing protection
 - respiratory protection
- key features of emergency response plan for an equine workplace, including site plans, processes, roles and responsibilities, horse gear, tools, equipment, machinery and supplies for response to:
 - uncontrolled loose horse
 - uncontrolled fire
 - flood
 - extreme weather or an unexpected change in weather
 - medical emergency requiring human and horse first aid
 - outbreak of zoonotic disease
 - contagious disease outbreak
 - biosecurity risks
 - unexpected disturbance such as loud noise, sudden movement, introduction of other animals
 - power failure
 - accidents/incidents
- management of an incident involving injury to horse and rider/handler
- procedures for horse relocation during an emergency, including:
 - movement without vehicles
 - transport using vehicles
 - restraining and securing at relocation site
 - provision of water, food and shelter
 - health checks, first aid and provision of veterinary assistance

- purpose, use and maintenance of commonly used safety gear and emergency response equipment in an equine workplace
- identification, labelling, storage and handling of hazardous materials and substances, including safety data sheets and manufacturer instructions.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - an equine workplace or an environment that accurately represents workplace conditions
- resources, equipment and materials:
 - live horses specified in the performance evidence, assessed as suitable for the assessment of this unit and the individual being assessed
 - tools and equipment for the tasks specified in the performance evidence, including PPE
 - appropriate gear for horse and activities specified in the performance evidence
 - the fire emergency scenario in the performance evidence may be simulated
- specifications:
 - workplace health and safety policies and procedures, and emergency response plans
 - current workplace health and safety legislation and regulations related to equine workplaces
- relationships:
 - supervisor, team members, contractors, visitors or volunteers as specified in the performance evidence.

The *Companion Volume: User Guide: Safety in Equine Training* provides advice and sample templates to assist assessors with the risk assessments that should be undertaken to help ensure the safety of all involved in the assessment.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

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