



Australian Government

ACMARM406 Carry out animal holding facility procedures

Release: 1

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Modification History

Release	Comments
Release 1	This version released with ACM Animal Care and Management Training Package Version 4.0.

Application

This unit of competency describes the skills and knowledge required to receive and care for animals in a holding facility and discharge animals as appropriate. Holding facilities may include shelters, pounds, quarantine or transport holding facilities.

This unit applies to individuals who have responsibility for the care of impounded and surrendered animals. They work autonomously and apply specialist knowledge and skills to provide solutions for predictable and unpredictable problems.

All work must be carried out to comply with workplace procedures according to Commonwealth and state/territory health and safety and animal welfare regulations, legislation and standards that apply to the workplace.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Animal Regulation and Management (ARM)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Receive animals	1.1 Conduct animal identification, ownership and health checks, and record according to workplace procedures 1.2 Enter and store relevant information about animal into information management system according to legislative and workplace

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	procedures 1.3 Contact owners where possible and make efforts to reunite animal with owner according to workplace procedures
2. Maintain animal holding facility hygiene	2.1 Select appropriate chemicals used for disinfection and cleaning to achieve standard of sanitation required 2.2 Remove animals safely and return to housing after cleaning according to procedures 2.3 Clean and disinfect animal housing and facility structures, floors and surfaces, according to workplace health, safety and hygiene procedures 2.4 Implement isolation and containment procedures according to workplace procedures 2.5 Dispose of waste using safe handling and disposal procedures according to environmental legislative requirements 2.6 Maintain adequate levels of supplies
3. Provide appropriate care for animals	3.1 Provide appropriate housing, bedding, food, water and veterinary care according to legislative requirements and veterinarian's instructions 3.2 Observe and record behavioural indications of compromised welfare, behavioural deterioration, pain and illness 3.3 Implement interventions to treat, manage or minimise signs of distress, compromised welfare or disease according to workplace procedures 3.4 Provide daily enrichment to maintain behavioural health during holding according to workplace procedures and legislative requirements 3.5 Handle and interact with animals in a safe, humane and low stress manner 3.6 Maintain accurate records of care provision and animals' response to handling, environment and caretakers according to workplace procedures
4. Discharge animals	4.1 Prepare animals for discharge according to workplace procedures and legislative requirements 4.2 Prepare documentation for animals to be discharged for adoption, transfer or to owners according to legal requirements

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	4.3 Provide information about responsible pet ownership and care of the animal to the owner/caretaker and discharge animals 4.4 Follow procedures for animals that are not able to be discharged for adoption, transfer or return to owners within workplace requirements and timeframes for euthanasia 4.5 Complete all required documentation according to workplace procedures

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Writing	Complete workplace documentation accurately using industry and regulatory terminology
Oral communication	- Gather information from stakeholders through open-ended questioning, active listening, paraphrasing and summarising - Use appropriate language and tone to communicate with internal and external stakeholders
Numeracy	- Calculate volume, weight, area, ratio, time and application rates - Interpret numerical information on product labels to determine food portions and quantities of other supplies for animals

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
ACMARM406 Carry out animal holding facility procedures	ACMACR406 Carry out pound procedures	Title changed Minor changes to performance criteria for clarity	Equivalent

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b75f4b23-54c9-4cc9-a5db-d3502d154103>