



Australian Government

ACMAIM402 Develop a large animal incident response plan for an organisation

Release: 1

ACMAIM402 Develop a large animal incident response plan for an organisation

Modification History

Release	Comments
Release 1	This version released with ACM Animal Care and Management Training Package Version 3.0.

Application

This unit of competency describes the skills and knowledge required to research an organisation's risk and capacity, and prepare and promote an organisational plan to respond to incidents involving a large animal at a workplace or event site.

The unit applies to individuals who have responsibility for safety of people and/or animal safety and welfare within a workplace or event site.

All work must be carried out to comply with workplace procedures, according to state/territory health and safety and animal welfare regulations, legislation and standards that apply to the workplace.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Animal Incident Management (AIM)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Assess risks associated with an organisation's large animal activities and facilities	1.1 Assess hazards and risks and potential for animal incidents within the workplace or event site 1.2 Identify current training levels of staff and/or volunteers and

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<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	determine needs 1.3 Assess resource requirements for dealing with human and animal casualties 1.4 Investigate the organisation's regulatory and insurance responsibilities 1.5 Evaluate the organisation's capacity to respond to a large animal incident 1.6 Review other organisational plans to determine relationships with an incident response plan
2. Prepare an incident response plan for an organisation	2.1 Research, collate and analyse information on incident management involving humans and animals relevant to the workplace or event site and animal species 2.2 Establish incident scene management system 2.3 Establish roles, responsibilities and training needs required to implement a large animal incident response plan 2.4 Identify and document internal and external services required in animal incident situations, including veterinary and emergency services support 2.5 Identify equipment and facilities needed to implement a response plan, and reconcile with the organisation's current position 2.6 Investigate and implement options for meeting shortfalls in capacity and procurement of suitable equipment 2.7 Prepare a plan and procedures following recognised incident management processes and communication protocols
3. Maintain the organisation's large animal incident response plan	3.1 Document and promote the large animal incident response plan in a format and manner suitable for the organisation 3.2 Actively seek feedback and input from a range of personnel to the large animal response plan 3.3 Maintain up-to-date contact details in the plan 3.4 Establish monitoring guidelines and review timelines for the large animal incident response plan
4. Promote the organisation's large	4.1 Conduct briefings for all relevant personnel on the content of the plan and organisational procedures 4.2 Establish a training program and refresher courses as required

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
animal incident response plan	4.3 Promote plan to all relevant stakeholders, and follow up on acknowledgements or permissions relevant to event or workplace

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Reading	Research, locate and interpret key information in written information
Oral communication	Give clear and concise information using appropriate tone and language for audience
Interact with others	Work independently and collaboratively as an effective member of a team
Navigate the world of work	Recognise the purpose, main tasks, responsibilities and boundaries of own role
Get the work done	- Plan, organise and prioritise tasks to achieve work outcomes - Use workplace technologies to research, collate and present information related to the organisation's large animal incident response plan

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
ACMAIM402 Develop a large animal incident response plan for an organisation	Not applicable	New unit	No equivalent unit

Links

Companion Volumes, including Implementation Guides, are available at VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b75f4b23-54c9-4cc9-a5db-d3502d154103>

Assessment Requirements for ACMAIM402 Develop a large animal incident response plan for an organisation

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Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has:

- prepared one documented large animal incident response plan suitable for the organisation's size, activities and facilities that includes:
 - an assessment of hazards, risks and organisational capacity
 - a plan or procedures following recognised incident management system, including agreed process for calling in outside help
 - a review or maintenance schedule or procedure
 - a promotion and distribution strategy.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- identification of potential incidents, hazards and risks relevant to workplace or event site, including:
 - range of sites and facilities
 - range of potential incidents
- systematic approaches for identifying hazards and risks
- basic training needs analysis for staff and/or volunteers
- resource requirements for dealing with public safety and animal casualties
- key requirements of relevant regulations, including work health and safety, animal welfare and biosecurity
- animal welfare frameworks, including the Five Domains and Five Freedoms
- workplace, event, industry association or local government requirements relating to managing large animals
- relationship of animal incident response plan to other organisational plans

- standards or requirements relating to equipment
- insurance responsibilities for organisations
- approaches for assessing an organisation's capacity to respond to a large animal incident
- overview of animal incident management processes, including:
 - incident management system processes
 - event 'stop' and 'go' procedures
 - roles, responsibilities and training needs of personnel
 - briefing and debriefing procedures, including operational and critical incident stress
 - internal and external services required, including veterinary and emergency services support
 - resources, equipment and facilities
 - communication protocols – internal and external
 - dealing with the media and managing public relations
- formats for documenting plans suitable for a range of audiences
- formats for conducting briefings and/or training for personnel
- procedures for monitoring and reviewing the plan, and importance of maintaining up-to-date information.

Assessment Conditions

Assessment of skills must take place under the following conditions:

- physical conditions:
 - skills must be demonstrated in a workplace setting or an environment that accurately represents workplace conditions
- resources, equipment and materials:
 - access to organisational information required to develop a large animal incident response plan
 - workplace technology to research and present information.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

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