



**Australian Government**

# **MSFBAA316 Construct unlined curtains**

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## Modification History

| Release | Comments                                                                                   |
|---------|--------------------------------------------------------------------------------------------|
| 1       | This unit of competency was first released in MSF Furnishing Training Package Release 9.0. |

## Application

This unit of competency describes the skills and knowledge required to construct and machine sew unlined curtains. The unit involves planning job requirements, identifying required products and components to be assembled and their measurements, and applying workplace procedures to ensure safe and correct assembly.

The unit applies to individuals working under limited supervision to construct unlined curtains with a range of heading types.

All work must be carried out to comply with workplace procedures, according to state/territory health and safety regulations, legislation and standards that apply to the workplace.

## Licensing/Regulatory Information

No licensing, legislative or certification requirements apply to this unit at the time of publication.

## Pre-requisite unit(s)

No prerequisite units.

## Competency field(s)

Soft furnishing

## Unit sector(s)

Blinds and Awnings (BAA)

## Elements and Performance Criteria

| Elements                                  | Performance criteria                                                                            |
|-------------------------------------------|-------------------------------------------------------------------------------------------------|
| Elements describe the essential outcomes. | Performance criteria describe the performance needed to demonstrate achievement of the element. |

|                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|--------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. Prepare to construct unlined curtains</p>              | <p>1.1 Identify and confirm job requirements, including style of unlined curtain to be assembled, from work order and supplier instructions</p> <p>1.2 Identify and follow workplace health and safety and personal protection requirements of assembly</p> <p>1.3 Select and calibrate tools and equipment, and check their safe and effective operation according to manufacturer specifications</p> <p>1.4 Calculate meterage, including allowances for hem, heading, fullness and pattern repeat as needed, based on style of curtain</p> <p>1.5 Select and source materials and fabric from stock, and check type, colour and quality against job requirements and technical specifications</p> <p>1.6 Plan logical, safe and efficient work sequence that reflects work order and quality requirements, and economically uses materials</p> |
| <p>2. Prepare fabric</p>                                     | <p>2.1 Inspect fabric for faults in line with work instructions and manufacturer specifications</p> <p>2.2 Measure and mark out fabric for curtain, allowing for characteristics that may affect construction, in line with work instructions and manufacturer specifications</p> <p>2.3 Cut fabric to correct size in line with manufacturer specifications and tolerances</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <p>3. Machine sew materials to construct unlined curtain</p> | <p>3.1 Check and confirm machine set-up for sewing, adjusting as needed throughout the sewing process</p> <p>3.2 Complete side and bottom hems using any required weights, stitch type and appropriate sewing method</p> <p>3.3 Measure for header and attach curtain heading tape where required</p> <p>3.4 Sew in heading, keeping spacing uniform within drops and to specification</p> <p>3.5 Attach mandated care labels and any other manufacturer specified labels</p>                                                                                                                                                                                                                                                                                                                                                                     |
| <p>4. Finish work</p>                                        | <p>4.1 Check that constructed curtain complies with quality and work order requirements, and rectify identified deficiencies within scope of own role, or report to designated personnel</p> <p>4.2 Clean, press, fold and pack curtain according to job requirements</p> <p>4.3 Check, clean and store tools and equipment, and tag and report faulty items according to workplace procedures</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                |

|  |                                                                                                                                                                                                                                                                                                                                                          |
|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p>4.4 Identify and store surplus unused materials for re-use and/or recycling according to workplace procedures</p> <p>4.5 Clean work area and surfaces, and dispose of waste safely and sustainably according to workplace procedures</p> <p>4.6 Legibly complete and process required workplace documentation according to workplace requirements</p> |
|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## Foundation Skills

*This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.*

| Skill              | Description                                                                                                                                                                                                                                                                                                                                       |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Oral Communication | <ul style="list-style-type: none"> <li>Clearly communicate information to confirm work requirements and specifications, and report work outcomes and problems</li> </ul>                                                                                                                                                                          |
| Numeracy           | <ul style="list-style-type: none"> <li>Interpret and use mathematical information in work orders, work instructions and unlined curtain specifications</li> <li>Use mathematical information to estimate and measure assembly requirements, including required tolerances</li> <li>Use workplace and industry accepted measuring units</li> </ul> |

## Range of conditions

No conditions apply to this unit of competency at the time of publication.

## Unit Mapping Information

| Current Code and Title                  | Previous Code and Title                            | Comments                                                                                                                       | Equivalence    |
|-----------------------------------------|----------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|----------------|
| MSFBAA316<br>Construct unlined curtains | MSFSF2017<br>Construct unlined curtains and drapes | <p>Unit code revised</p> <p>Application updated</p> <p>Performance Criteria updated</p> <p>Assessment Requirements revised</p> | Not equivalent |

# Assessment Requirements for MSFBAA316 Construct unlined curtains

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## Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has constructed four unlined curtains from the list below, which must include at least one from Group A and one from Group B:

- Group A:
  - s-fold/wave fold
- Group B:
  - box/inverted pleat
  - knife pleat
  - pencil pleat
  - pinch pleat (single, double or triple)
- Group C:
  - eyelet/grommet
  - gathered
  - rod pocket
  - tab top.

Collectively, these curtains must be constructed from all the following material types:

- sheer
- uncoated/light filter/triple weave
- coated.

## Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- workplace procedures for:

- workplace health and safety (WHS)
  - quality assurance
  - reporting equipment and product faults and defects
  - documenting work outcomes
- industry and workplace quality requirements:
  - functionality and tolerances
  - conformity to specifications from suppliers
  - conformity to technical product specifications
  - application of correct consumer goods care labelling information
- materials and fabric characteristics used in curtain construction, including:
  - selection and use of heading tapes
  - behaviour of different materials and fabrics when exposed to ultraviolet light, heat or moisture
  - selection of needle and thread based on fabric characteristics
- tools, materials and equipment commonly used to construct curtains, including:
  - personal protective equipment (PPE)
  - specialised sewing machines and their set-up
  - cutting machines/tools
- how fabric characteristics affect construction:
  - right side
  - pattern matching
  - pattern direction
  - nap
- common faults and inspection procedures
- calculations for determining meterage and allowances:
  - for different heading styles
  - to achieve required fullness
  - for hems
  - pattern repeat
- waste minimisation strategies for measuring, marking and cutting materials.

## Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
  - assessment must occur in the workplace, or in an environment that accurately reflects workplace conditions and contingencies
- resources, equipment and materials:
  - sewing machine and consumables
  - PPE applicable to job requirements
  - fabrics and materials to construct unlined curtains
  - press
  - tools and equipment applicable to job requirements
- specifications:
  - WHS documentation specific to the assembly
  - work orders
  - workplace procedures
  - supplier instructions and manufacturer specifications
- relationships:
  - supervisor.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

## Link

Companion volumes, including implementation guides, are found on the national training register - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>.