



Australian Government

MSFBAA305 Install interior blinds

MSFBAA305 Install interior blinds

Modification History

Release	Comments
1	This unit of competency was first released in MSF Furnishing Training Package Release 9.0.

Application

This unit of competency describes the skills and knowledge required to identify work requirements and then install interior blinds according to specifications. The unit involves planning job requirements, identifying required blind products, fittings, and attachments to be used, and applying workplace procedures to ensure their safe and correct installation.

The unit applies to individuals installing interior blinds in a range of openings, including windows, fixed and sliding doors, and building entrances, working under limited supervision. The blinds may be installed on a range of surfaces, including concrete, masonry and timber.

Where installed control devices involve hardwiring to be connected to mains power, electrical work must be completed by a qualified licensed electrician.

All work must be carried out to comply with workplace procedures, according to state/territory health and safety regulations, legislation and standards that apply to the workplace.

Licensing/Regulatory Information

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite unit(s)

The pre-requisite units of competency for this unit are:

- MSFBAA310 Select and apply hardware and fixings for shading or security screen installation
- MSFWHS301 Identify installation work hazards and select risk control strategies

Competency field(s)

N/A

Unit sector(s)

Blinds and Awnings (BAA)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare for installation of interior blind	1.1 Identify job and blind requirements from work order and supplier instructions 1.2 Consult with customer to confirm access and installation requirements, including type of interior blind to be installed and location of installation 1.3 Assess installation site, existing services and substrate material to confirm it is safe and suitable for installation 1.4 Identify and apply workplace health and safety and personal protection requirements of installation 1.5 Plan logical, safe and efficient work sequence that reflects work order and quality requirements
2. Fit and fasten interior blind	2.1 Identify and select required materials, tools, equipment and accessories based on work order, and check their safe and effective operation 2.2 Set up required materials, equipment and blind mechanisms in line with work instructions and manufacturer specifications 2.3 Fit brackets using required hardware and adjust to suit blind operation according to workplace procedures 2.4 Fit blind and operating mechanism according to work order, design requirements and manufacturer specifications 2.5 Test installed blind for correct operation within limits of normal operation, and adjust and repair performance problems in line with own level of responsibility 2.6 Ensure all child safety requirements have been met for internal corded window furnishings and button batteries, where applicable
3. Finalise installation	3.1 Check that completed work complies with quality and work order requirements, and rectify identified deficiencies within scope of own role 3.2 Clean work area and surfaces, and dispose of waste safely and sustainably according to workplace procedures 3.3 Identify and store surplus unused items for re-use and/or recycling according to workplace procedures 3.4 Check, clean and store tools and equipment, and tag and report faulty items according to workplace procedures

	3.5 Advise customer on correct operation and maintenance of blind 3.6 Legibly complete and process required workplace and customer documentation according to workplace procedures
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Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Oral Communication	- Greet and interact professionally with customers - Identify and clarify customer requirements - Communicate information and advice to customer
Numeracy	- Interpret and use mathematical information in routine workplace documentation - Measure installation openings, including factoring in required tolerances

Range of conditions

No conditions apply to this unit of competency at the time of publication.

Unit Mapping Information

Current Code and Title	Previous Code and Title	Comments	Equivalence
MSFBAA305 Install interior blinds	MSFBA3017 Install interior blinds	Unit code updated Application updated Pre-requisites added Performance Criteria updated Assessment Requirements revised	Not equivalent

Assessment Requirements for MSFBAA305 Install interior blinds

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Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has installed one interior blind with cassette and side channels and four additional interior blinds, each of which must be selected from a different group below:

- Group A:
 - vertical blind
 - softfold/sheerfold blind
 - panel glide blind
- Group B:
 - roller blind
 - zebra blind
- Group C:
 - honeycomb/cellular blind
 - pleated blind
- Group D:
 - roman blind
- Group E:
 - aluminium venetian blind
 - timber or synthetic venetian blind.

Collectively these installations must include all of the following:

- installation in a bay window, box bay window, or corner window or door
- installation of an automated blind (including installation and testing)
- a linked set of blinds
- a face fit blind

- a recess fit blind
- fixing to at least two different substrates.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- workplace and industry-accepted safety and quality requirements relating to the installation of interior blinds:
 - consumer product safety standards and requirements associated with domestic corded internal window furnishing
 - button battery safety requirements
 - safety considerations and potential dangers associated with incorrect installation
 - manufacturer specifications
- operation and maintenance requirements of interior blinds
- workplace procedures relating to:
 - customer service standards and practices
 - accessing and inspecting installation sites
 - safely installing and securing blinds
 - recording and reporting reworks
 - recording and reporting installation information
 - using qualified licensed electricians when installation and control devices involve mains power
- types of common problems that occur during installation, and how to avoid and respond, including:
 - installation openings that are out of square or are not level
- characteristics, uses and limitations of the following items required for interior blind installation:
 - blind products and materials
 - hardware and fixings
- installation techniques and locations required for operating mechanisms, including:
 - manual
 - automated.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - skills must be demonstrated in the workplace, or in an environment that accurately reflects workplace conditions and contingencies
- resources, equipment and materials:
 - blinds to be installed
 - locations requiring installation
 - personal protective equipment applicable to job requirements
 - hardware, fixings, tools and equipment for installing interior blinds
 - control devices for blinds being installed
- specifications:
 - workplace health and safety documentation
 - workplace documentation required for each installation, including work orders, customer orders or job cards
 - legislative and workplace requirements and procedures for installing blinds
 - supplier instructions and manufacturer specifications
- relationships:
 - supervisor
 - customer
 - qualified licensed electrician, when required.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Link

Companion volumes, including implementation guides, are found on the national training register - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>.