



**Australian Government**

**Department of Education, Employment and Workplace Relations**

# **WRHHD405A Select and apply hair extensions**

**Release: 1**

## **WRHHD405A Select and apply hair extensions**

### **Modification History**

Not applicable.

### **Unit Descriptor**

This unit describes the skills and knowledge required to select hair type and apply appropriate hair extensions. This unit of competency will apply to a range of hairdressing services and roles in the workplace.

### **Application of the Unit**

This unit involves communication, analysis, planning and then selecting hair type, preparing materials and applying hair extensions to create finished hair designs. It requires knowledge of human and synthetic hair types, hair mixing and application techniques. Demonstrated knowledge of the safe application of hair extensions, along with the application of relevant legislation and workplace practices particularly in regard to workplace safety and hygiene, are required.

In the context of an assessment-only and/or a training delivery and assessment pathway, units of competency that relate to this unit are identified in the evidence guide of this unit.

### **Licensing/Regulatory Information**

Not applicable.

### **Pre-Requisites**

Not applicable.

### **Employability Skills Information**

Not applicable.

### **Elements and Performance Criteria Pre-Content**

Elements describe the essential outcomes of a unit of competency.

Performance criteria describe the level of performance required to demonstrate achievement of the element. The variables for the **bold italicised** text are outlined in the range statement. Assessment of performance is to be consistent with the evidence guide.

## Elements and Performance Criteria

### Elements and Performance Criteria

Element	Performance Criteria
1 Consult with clients.	<p>1.1 <b>Client's</b> needs and expectations are determined through questioning and discussions.</p> <p>1.2 <b>Hair extension concepts</b> are designed to match facial features, bone structure, natural hair and client requirements.</p> <p>1.3 Finished design is discussed with client to confirm that design meets client characteristics and requirements.</p> <p>1.4 Cost, application technique, maintenance requirements and features and benefits of the service are identified and clearly explained to clients.</p>
2 Analyse and select hair type.	<p>2.1 Client <b>hair type</b> is correctly identified.</p> <p>2.2 Hair colour and texture of hair extension are accurately identified and selected according to confirmed design.</p> <p>2.3 Number of strands in hair extension is selected and fibres are mixed according to manufacturer's instructions and confirmed design.</p>
3 Prepare client's natural hair.	<p>3.1 Client's natural hair is prepared so that it is clean, dry and free of all styling aids.</p> <p>3.2 Existing hair extensions are removed where required, using workplace system.</p> <p>3.3 Client's natural hair is sectioned according to confirmed design.</p>
4 Apply hair extensions.	<p>4.1 Strand sizes are selected to match the confirmed design.</p> <p>4.2 Section sizes are selected that are appropriate for the strand size chosen.</p> <p>4.3 Strands are applied and securely sealed according to manufacturer's instructions, <b>relevant legislation</b> and <b>workplace policies and procedures</b>, and to</p>

match confirmed design.

5 Complete hair design.

5.1 Cutting and finishing techniques are applied where required to blend extensions and natural hair, and to achieve the planned finished design.

5.2 Client satisfaction is confirmed and adjustments are made if required.

5.3 Maintenance procedures are clearly explained to client.

## Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit.

**Skills may include:**

communication techniques, including:

using open and closed questions

speaking clearly and concisely

using appropriate language

non-verbal communication

language, literacy and numeracy skills  
relevant to the role and workplace  
requirements

selecting, mixing and applying hair  
extensions

removing existing hair extensions

safely using and applying a hair extensions  
system including hair, bonding products,  
application and removal tools, and  
equipment

haircutting techniques to blend hair  
extensions and natural hair.

**Knowledge may include:**

the provisions of relevant health and hygiene legislation and regulations

the provisions of relevant skin penetration legislation and regulations

the provisions of relevant occupational health and safety legislation and regulations

relevant workplace policies and procedures to ensure the comfort and safety of client and operator during hair extension services

a hair extension system, including its components and applications.

**Key competencies**

The seven key competencies represent generic skills considered necessary for effective work participation. The numbering against each of the key competencies indicates the performance level required in this unit.

Level 1 represents the competence to undertake tasks effectively.

Level 2 represents the competence to manage tasks.

Level 3 represents the competence to use concepts for evaluating and reshaping tasks

Key Competency	Example of Application	Performance Level
How can <b>communication of ideas and information</b> be applied?	Suggesting hair designs that incorporate hair extensions to clients involves the communication of ideas and information.	2
How can <b>information be collected, analysed and organised</b> ?	Researching a hair extension system and identifying the components and potential applications of that system require information to be collected, analysed and organised.	2
How are <b>activities planned and organised</b> ?	Analysing client characteristics and the elements of a planned design; selecting and applying styling products, tools and techniques; then finishing off the design to the client's satisfaction require activities to be planned and organised.	2
How can <b>teamwork</b> be applied?	Consulting with other operators regarding workplace procedures or relevant health regulations may involve teamwork.	1
How can the use of <b>mathematical ideas and techniques</b> be applied?	Selecting and applying an appropriate number of extensions with even distribution require the application of mathematical ideas and techniques.	2
How can <b>problem solving skills</b> be applied?	Planning and applying hair extensions to enhance hair length or volume or to compensate a particular facial shape or characteristics, involve problem solving skills.	2

How can the <b>use of technology</b> be applied?	Using electrical or mechanical bonding equipment during the hair extension process involves the use of technology.	2
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## Evidence Guide

The evidence guide describes the underpinning knowledge and skills that must be demonstrated to prove competence. It is essential for assessment and must be read in conjunction with the performance criteria, the range statement and the assessment guidelines of the relevant Training Package.

### Overview of assessment

A person who demonstrates competency in this unit of competency is able to consistently communicate, analyse, plan and then select hair type; prepare materials; and safely apply hair extensions to create finished hair designs. They must demonstrate knowledge of human and synthetic hair types, hair mixing and application techniques. They must also demonstrate knowledge and application of relevant legislation and workplace practices, particularly in regard to workplace safety and hygiene.

### Specific evidence requirements

#### Critical aspects for assessment and evidence required to demonstrate competency in this unit

ability to consistently use effective questioning and active listening techniques to confirm services with clients

ability to consistently use effective questioning and active listening techniques to negotiate appropriately with clients, take into account any cultural or physical requirements, and ensure client comfort and safety throughout the service

ability to select and mix hair colours and textures to blend with client's natural hair

ability to use a hair extension system to apply hair extension services to full and

partial head

ability to remove and adjust existing hair extensions

ability to apply haircutting and finishing techniques to blend hair extensions with natural hair for finished designs

knowledge and consistent application of federal, state and local health and hygiene regulations applicable to the workplace

knowledge and consistent application of safe work practices and the safe use of hair extension products and equipment according to manufacturer's safety manuals, occupational health and safety requirements, and workplace procedures relevant to hair extension services

ability to complete hair extension services within designated workplace timeframes.

## **Context of assessment**

For valid and reliable assessment of this unit, competency should be consistently demonstrated over a period of time and observed by the assessor and/or the technical expert working in partnership with the assessor. The technical expert may include the hairdresser and/or an experienced person at the workplace.

Competency should be demonstrated in the workplace or a simulated workplace environment in a range of situations that may include client interruptions and involvement in other related activities normally expected in the workplace. For further guidance on the use of an appropriate simulated environment, refer to the Assessment Guidelines in this Training Package.



**Specific resources for assessment**

Competency for this unit should be assessed through access to:

relevant documentation, such as hair extension system manuals that include product and equipment information

workplace policy and procedures manuals

occupational health and safety legislation and regulations

a working hairdressing salon or simulated salon

clients with a range of hair extension requirements

a hair extension system that includes hair, bonding products and tools

relevant health regulations and workplace procedures.

**Relationship to other units**

In the context of an assessment-only and/or a training delivery and assessment pathway, all units that relate to a job function can be integrated for assessment purposes.

**Prerequisite units:**

WRHHD303A Design and apply short to medium-length hair design finishes

**and**

WRHHC306A Combine haircut structures on women

**or**

WRHHC307A Combine haircut structures for traditional and classic designs on men.

**Co-requisite unit:**

none.

**Method of assessment**

The following assessment method is suggested.

Observation of the learner performing a range of tasks in an actual or simulated work environment over sufficient time to demonstrate his/her handling of a range of contingencies. Tasks may include:

analysing characteristics and consulting with clients to negotiate a planned hair extensions outcome

organising the work area, tools and equipment

selecting and mixing hair colours and textures to blend with client's natural hair

removing and adjusting existing hair extensions

using a hair extension system to apply hair extension services for full and partial head

applying haircutting and finishing techniques to blend hair extensions with natural hair for finished designs

ensuring client and operator comfort and safety throughout the service

implementing relevant health and hygiene and occupational health and safety regulations and workplace procedures relevant to hair extension services.

**Evidence required for demonstration of consistent performance**

For valid and reliable assessment of this unit, evidence should be gathered through a range of methods to indicate consistent performance.

It can be gathered from assessment of the unit of competency alone, through an integrated assessment activity or through a combination of both.

Evidence should be gathered as part of the learning process.

## Range Statement

### RANGE STATEMENT

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that will affect performance.

The following variables may be present with training and assessment depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts. ***Bold italicised*** text from the performance criteria is detailed here.

**Clients** may include:

women

men

children

people from a range of social, cultural or ethnic backgrounds and with a range of physical and mental abilities.

**Hair extension concepts** may include:

adding length

increasing volume

adding colour

applying to full or partial head.

**Hair type** may include:

human hair

animal hair

synthetic hair.

**Relevant legislation** may include:

federal, state and local health and hygiene  
occupational health and safety.

**Workplace policies and procedures** may include:

client comfort and safety

operator safety

health and hygiene.

## **Unit Sector(s)**

Not applicable.

## **Competency Field**

Hairdressing