



**Australian Government**

**Assessment Requirements for UEEEL0040  
Develop compliance policies and plans to  
conduct an electrical contracting business**

**Release: 1**

# Assessment Requirements for UEEEL0040 Develop compliance policies and plans to conduct an electrical contracting business

## Modification History

Release 1. This is the first release of this unit of competency in the UEE Electrotechnology Training Package.

## Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- evaluating factors influencing the performance of a contracting business accurately
- identifying the formal processes for meeting legislated obligations
- establishing an appropriate focus for the business
- establishing policies to ensure all legislated requirements and standards are met
- developing procedures and processes to give effect to established policies
- giving written justification of solutions provided
- dealing with unplanned events
- applying relevant industry standards
- applying relevant legislation
- applying relevant work health and safety (WHS)/occupational health and safety (OHS) requirements, including using risk control measures
- developing business plan and compliance policies, including:
  - completing documentation
  - developing methods to maintain procedures
  - reviewing policies, plans and procedures.

## Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- electrical contracting plans and compliance policies for a contracting business, including:
  - enterprise regulatory requirements and non-regulatory standards:
    - compliance regulations for businesses
    - methods of meeting compliance
    - non-regulatory standards and their effects on business
  - electricity distributors and supply requirements:
    - general requirements for the supply of electricity
    - supply and metering requirements

- acceptable arrangement of switchgear and control gear
- acceptable earthing methods and arrangements
- electricity regulatory safety requirements:
  - regulatory requirements for ensuring the safety and integrity of electrical installations
  - regulatory requirements relative to the jurisdiction for which competency is sought
  - types and scope of electrical inspections and safety audits
  - authority of electrical inspectors
- problem-solving techniques
- relevant industry standards
- relevant manufacturer specifications
- relevant quality workplace procedures
- relevant risk mitigation processes
- relevant WHS/OHS legislated requirements
- relevant workplace documentation
- relevant workplace policies, procedures and instructions.

## Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or other simulations
- relevant and appropriate materials, tools, equipment and personal protective equipment (PPE) currently used in industry
- applicable documentation, including workplace procedures, equipment specifications, regulations, codes of practice and operation manuals.

## Links

Companion Volume implementation guides are found in VETNet - -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b8a8f136-5421-4ce1-92e0-2b50341431b6>