



Australian Government

Assessment Requirements for UEECO0003 Manage contract variations

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the UEE Electrotechnology Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions on at least two separate occasions and include:

- applying relevant work health and safety (WHS)/occupational health and safety (OHS) requirements, including:
 - using risk control measures
- ascertaining the terms of the contract, including:
 - ascertaining arrangements for claiming variations
 - ascertaining work specifications, plans, diagrams and contract price
- dealing with unplanned events in accordance with resolution techniques and workplace procedures
- forwarding variation documentation appropriately
- managing contract variations, including:
 - negotiating contract variation approvals
 - pricing variations in accordance with the contract.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions and include knowledge of:

- problem-solving techniques
- relevant costing and evaluating estimations
- relevant manufacturer specifications
- relevant job safety assessments or risk mitigation processes
- relevant specifications, plans and diagrams
- relevant WHS/OHS legislated requirements
- relevant workplace documentation
- relevant workplace instructions, policies and procedures.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in suitable workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated suitable workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, tools, facilities and equipment currently used in industry
- resources that reflect current industry practices in relation to managing contract variations
- applicable documentation, including workplace procedures, equipment specifications, regulations, codes of practice and operation manuals.

Links

Companion Volume implementation guides are found in VETNet - -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b8a8f136-5421-4ce1-92e0-2b50341431b6>