



**Australian Government**

# **UEECD0018 Establish, maintain and evaluate energy sector WHS/OHS systems**

**Release: 1**

# UEECD0018 Establish, maintain and evaluate energy sector WHS/OHS systems

## Modification History

Release 1. This is the first release of this unit of competency in the UEE Electrotechnology Training Package.

## Application

This unit involves the skills and knowledge required to establish, maintain and evaluate energy sector work health and safety (WHS)/occupational health and safety (OHS) systems.

It includes understanding an organisation's WHS/OHS obligations; determining and maintaining participative arrangements, procedures for hazard identification, risk assessment and control measures; procedures for dealing with hazardous incidents, safety training and safety records; and evaluating the safety system.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

## Pre-requisite Unit

Not applicable

## Competency Field

Cross Discipline

## Unit Sector

Electrotechnology

## Elements and Performance Criteria

### ELEMENTS

Elements describe the essential outcomes.

#### **1 Determine and maintain framework for WHS/OHS system**

### PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

#### **1.1 WHS/OHS policies are developed and implemented within management systems in accordance with workplace procedures and relevant industry standards**

- |          |                                                                                                      |                                                                                                                                                                                                |
|----------|------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|          | <b>1.2</b>                                                                                           | WHS/OHS responsibilities and duties included in job descriptions and duty statements for implementation and integration of the WHS/OHS system are defined and allocated for relevant positions |
|          | <b>1.3</b>                                                                                           | Relevant resources for operation of WHS/OHS system are identified, obtained and/or provided in accordance with workplace procedures                                                            |
|          | <b>1.4</b>                                                                                           | Information on WHS/OHS system and workplace procedures of managerial responsibility is provided and explained in a form accessible to employees                                                |
| <b>2</b> | <b>Determine and maintain participative arrangements for management of WHS/OHS</b>                   |                                                                                                                                                                                                |
|          | <b>2.1</b>                                                                                           | Relevant consultative workplace processes are determined and maintained in consultation with employees and representatives in accordance with WHS/OHS and workplace procedures                 |
|          | <b>2.2</b>                                                                                           | Issues raised through participation and consultation are addressed and resolved in accordance with workplace procedures and timeframes                                                         |
|          | <b>2.3</b>                                                                                           | Outcomes of participation and consultation are provided to employees in accordance with workplace procedures                                                                                   |
| <b>3</b> | <b>Determine and maintain procedures for identifying hazards assessing risk and controlling risk</b> |                                                                                                                                                                                                |
|          | <b>3.1</b>                                                                                           | Existing and potential hazards are identified and confirmed in area of managerial responsibility in accordance with WHS/OHS records system and workplace procedures                            |
|          | <b>3.2</b>                                                                                           | Workplace procedures for ongoing identification of hazards are developed and integrated within management systems of work                                                                      |
|          | <b>3.3</b>                                                                                           | Activities are monitored to ensure workplace procedures are implemented in area of managerial responsibility                                                                                   |
|          | <b>3.4</b>                                                                                           | Hazard identification is addressed at planning, design and evaluation stages of any change in the workplace to prevent new hazards                                                             |
|          | <b>3.5</b>                                                                                           | Risks presented by identified hazards are assessed in accordance with WHS/OHS and relevant industry standards                                                                                  |
|          | <b>3.6</b>                                                                                           | Workplace procedures for ongoing assessment of risk are developed and integrated within systems of work in                                                                                     |

accordance with workplace procedures

- 3.7** Activities are monitored to ensure workplace procedures are implemented in area of managerial responsibility
- 3.8** Risk assessment is addressed at planning, design and evaluation stages of any change in the area of managerial responsibility to ensure risk from hazards has not increased
- 3.9** Control measures to assess risks are developed and implemented according to hierarchy of control in accordance with WHS/OHS records system
- 3.10** Interim control measures are implemented for identified risk immediately until a practical control measure is developed
- 3.11** Workplace procedures for ongoing risk control are developed and integrated in systems of work in accordance with hierarchy of control
- 3.12** Activities are monitored to ensure the risk control workplace procedures are implemented in area of managerial responsibility
- 3.13** Risk control is addressed at the planning, design and evaluation stages of any change within the area of managerial responsibility to ensure risk control measures are implemented
- 3.14** Inadequacies in risk control measures are identified and resources enabling implementation of new measures are obtained and/or provided in accordance with hierarchy of control and workplace procedures

**4 Determine and maintain procedures, training and systems for dealing with hazardous events**

- 4.1** Potential hazardous events are correctly identified in accordance with WHS/OHS and workplace procedures
- 4.2** Workplace procedures to control the risks associated with hazardous events are developed in consultation with relevant emergency services and relevant industry standards
- 4.3** Relevant information and training are provided to employees to enable implementation of the workplace procedures in all relevant circumstances

- |          |                                                                                             |                                                                                                                                                       |
|----------|---------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
|          | <b>4.4</b>                                                                                  | WHS/OHS training program is developed and implemented to identify and fulfil employees' training requirements in accordance with workplace procedures |
|          | <b>4.5</b>                                                                                  | WHS/OHS records system is determined and monitored for identification of patterns of injury and disease within the area of managerial responsibility  |
| <b>5</b> | <b>Evaluate the WHS/OHS system and relevant policies, workplace procedures and programs</b> |                                                                                                                                                       |
|          | <b>5.1</b>                                                                                  | WHS/OHS system and relevant policies, workplace procedures and programs are assessed in accordance with                                               |
|          | <b>5.2</b>                                                                                  | WHS/OHS system improvements are developed and implemented in accordance with workplace procedures                                                     |
|          | <b>5.3</b>                                                                                  | WHS/OHS and relevant industry standards is assessed to ensure compliance with WHS/OHS is maintained                                                   |

## Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

## Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the UEE Electrotechnology Training Package Companion Volume Implementation Guide.

## Unit Mapping Information

This unit replaces and is equivalent to UEENEEE118A Establish, maintain and evaluate energy sector OHS systems.

## Links

Companion Volume implementation guides are found in VETNet - -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b8a8f136-5421-4ce1-92e0-2b50341431b6>