



**Australian Government**

**Department of Education, Employment and Workplace Relations**

# **TLIF2092A Demonstrate awareness of chain of responsibility regulations**

**Release: 1**

## **TLIF2092A Demonstrate awareness of chain of responsibility regulations**

### **Modification History**

Not applicable.

### **Unit Descriptor**

This unit involves the skills and knowledge required to identify, apply and follow chain of responsibility regulations that are applicable to the individual's job role.

Licensing, legislative, regulatory and certification requirements are applicable to this unit.

### **Application of the Unit**

Work involves the application of chain of responsibility regulations and workplace procedures.

Associated units relating to chain of responsibility can be found in TLI10 Transport and Logistics Training Package.

### **Licensing/Regulatory Information**

Refer to Unit Descriptor.

### **Pre-Requisites**

Not applicable.

### **Employability Skills Information**

This unit contains employability skills.

## Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a unit of competency.

Performance criteria describe the required performance needed to demonstrate achievement of the element. Assessment of performance is to be consistent with the evidence guide.

## Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
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<b>1 Identify features of chain of responsibility</b>	
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|  | 1.1 State or territory chain of responsibility regulations are identified as they relate to the job role |
|  | 1.2 Duties and penalties relating to the specific job roles are identified                               |
|  | 1.3 Parties and responsible persons within chain of responsibility are identified                        |
|  | 1.4 Chain of responsibility reasonable steps and liabilities are identified                              |
|  | 1.5 Other key features of the regulations are understood as they relate to the job role                  |

<b>2 Follow chain of responsibility regulations</b>	
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|  | 2.1 Chain of responsibility regulations are followed as they apply to own job role and function       |
|  | 2.2 Workplace chain of responsibility policy and procedures are followed in own job role and function |
|  | 2.3 Breaches of legislation as they relate to the job role are identified and prevented               |
|  | 2.4 Workplace chain of responsibility documentation is completed                                      |
|  | 2.5 Examples of non-compliance of chain of responsibility are communicated                            |

## **Required Skills and Knowledge**

### **REQUIRED KNOWLEDGE AND SKILLS**

This describes the essential knowledge and skills and their level required for this unit.

#### **Required knowledge:**

- Applicable knowledge of state and territory regulations
- Applicable knowledge of workplace procedures
- Knowledge of what constitutes a duty, a breach and a penalty
- Chain of responsibility regulations as they apply to the job role or function
- Company policy and procedure around chain of responsibility for the relevant job role
- Correct reporting procedures for examples of non-compliance of chain of responsibility
- Consequences of non-compliance of chain of responsibility
- Basic understanding of company structure
- Where to locate current chain of responsibility information
- Action required when possible breaches are identified
- Knowledge of what is classified as a reasonable step within chain of responsibility
- What areas of the regulation apply to the job role
- Required workplace documentation

#### **Required skills:**

- Apply strategies to prevent breaches of chain of responsibility
- Implement action required to prevent possible breach of chain of responsibility regulations
- Review updates to the chain of responsibility regulations as they occur
- Communication strategies within the organisation for chain of responsibility

# Evidence Guide

## EVIDENCE GUIDE

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required knowledge and skills, the range statement and the assessment guidelines for this Training Package.

### **Critical aspects for assessment and evidence required to demonstrate competency in this unit**

- The evidence required to demonstrate competency in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria of this unit and include demonstration of:
  - an understanding of chain of responsibility
  - an understanding of associated state or territory regulations in which the job is, relative to chain of responsibility
  - applying relevant workplace policy and procedures
  - an understanding of procedures for non-compliance of chain of responsibility

### **Context of and specific resources for assessment**

- Performance is demonstrated consistently over a period of time and in a suitable range of contexts
- Resources for assessment include:
  - a range of relevant exercises, case studies and/or other simulated practical and knowledge assessment, and/or
  - access to an appropriate range of relevant operational situations in the workplace
- In both real and simulated environments, access is required to:
  - relevant and appropriate materials and equipment
  - applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals

### **Method of assessment**

- As a minimum, assessment of knowledge must be conducted through appropriate assessments using written, practical and oral assessments
- Practical assessment must occur:
  - through appropriately simulated activities at the training organisation, and/or
  - in an appropriate range of situations in the workplace
- Online assessment is not suitable for final assessment of this unit of competency

## Range Statement

### RANGE STATEMENT

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance.

- Parties and responsible persons within the chain include:**
- consigner
  - consignee
  - packer
  - loader
  - scheduler
  - driver
  - receiver
  - carrier
  - manufacturer
  - employee
  - employer
  - owner
  - board of directors
  - senior official
  - dispatch officer
  - operator
  - person in charge or apparently in charge of a vehicle
  - agent
  - subcontractor
  - authorised officer
  - elected councillor
- Customers may include:**
- external customer
  - receiver
  - forwarder
  - dispatcher
  - yard foreman
  - safety regulator
  - police or enforcement official
  - public
  - subcontractor
- Communication in the work area may include:**
- telephone
  - electronic data interchange (EDI)
  - fax
  - email
  - internet
  - oral, aural or signed communications

**Depending on the organisation concerned, workplace procedures may be called:**

- standard operating procedures (SOPs)
- company procedures
- enterprise procedures
- organisational procedures
- established procedures

**Documentation and records may include:**

- transport regulations as they apply to the enterprise, including local authority regulations and procedures
- relevant OH&S regulations
- workplace policies and procedures relating to chain of responsibility regulations
- relevant Australian standards and certification requirements
- relevant internal data entry books, including work diaries, data sheets and load sheets

**Applicable legislation and regulations may include:**

- relevant transport regulations for the enterprise, including Australian and international regulations and codes of practice for the transport of dangerous goods and hazardous substances
- relevant state and territory OH&S and environmental protection legislation
- workplace relations regulations

**Unit Sector(s)**

Not applicable.

**Competency Field**

F – Safety Management