



Australian Government

Department of Education, Employment and Workplace Relations

TLI41210 Certificate IV in Transport and Logistics (Road Transport - Car Driving Instruction)

Release: 1

TLI41210 Certificate IV in Transport and Logistics (Road Transport - Car Driving Instruction)

Modification History

Not Applicable

Description

Rationale:

A qualification for the Transport and Logistics Industry. This qualification has been structured to align with applicable car driving licensing and regulatory requirements for each state or territory. Successful completion will require competency in units that relate to work defined as aligned at AQF Level 4.

Performance of a broad range of skilled applications including requirements to evaluate and analyse current practices, develop new criteria and procedures for performing current practices, and provision of some leadership and guidance to others in the application and planning of the skills.

Pathways Information

Not Applicable

Licensing/Regulatory Information

Refer to Description

Entry Requirements

Entry requirements:

1. Possess a current, full and unrestricted Australian Car Driver Licence.
2. Fulfil all of the relevant state or territory regulatory requirements.
2. The instructor's language, literacy and numeracy skills are expected to be equivalent to level 3 of the National Reporting System, which identifies adult English language, literacy and numeracy language indicators of competence. *Writing* Learners (trainee instructors) will be able to communicate relationships between ideas through selecting and using grammatical structures and notations that are appropriate to the purpose. *Oral Communication* Learners will be able to participate in short transactions, using basic generic structures; to establish, maintain and develop relationships; explore issues and problem solve. *Numeracy and Mathematics* Learners will be able to select and apply a range of mathematical strategies to solve problems in a number of contexts that are familiar and may be interrelated. They will also be able to reflect on and question the rationale and appropriateness of the purpose, process and outcomes of a mathematical activity and use symbols and diagrams to communicate mathematically.

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Employability Skills Summary

Employability Skills Summary for

TLI41210 Certificate IV in Transport and Logistics (Road Transport - Car Driving Instruction)

The following table contains a summary of the employability skills as identified by the Transport and Logistics Industry for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on packaging options.

Employability Skill

Industry/enterprise requirements for this qualification include:

Communication

- Establish and implement communication systems and procedures required for car driver instruction
- Listen to and interpret verbal information related to car driver instruction
- Read and interpret relevant regulations, instructions, signs and labels applicable to car driver instruction
- Speak clearly and directly on diverse and complex matters related to car driver instruction
- Write documents as part of duties, including

Employability Skill

Industry/enterprise requirements for this qualification include:

- completion of relevant forms, maintenance schedules and accident and incident reports
- Negotiate complex issues with others in the course of car driver instruction
- Recognise and interpret non-verbal signs, signals and behaviour
- Use relevant communication equipment.

Employability Skill

Industry/enterprise requirements for this qualification include:

Teamwork

- Motivate clients to practise required safe car driving behaviours
- Collaborate with others in the course of car driver instruction
- Manage the resolution of interpersonal conflicts that may arise during car driver instruction
- Manage the avoidance and prevention of harassment of others in the workplace
- Manage persons of different ages, gender, race, religion, political persuasion, etc.

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Employability Skill

Industry/enterprise requirements for this qualification include:

Problem solving

- Identify and solve or report complex problems arising in the course of car driver instruction
- Monitor and anticipate problems that may occur in the course of car driver instruction and take appropriate action to report or resolve the problems within limits of responsibility
- Manage the control of hazards and risks in a range of complex and diverse situations that may arise during car driver instruction
- Use mathematics to solve problems, such as various calculations related to a wide range of road transport operations and related car driver instruction tasks.

Initiative and enterprise

- Modify activities dependent on differing instruction situations and contingencies
- Take appropriate initiatives in a diverse range of operational and instructional situations
- Manage response to any changes in equipment, standard operating procedures and the working environment.

Planning and organising

- Implement and monitor operational and emergency plans, systems and procedures
- Implement and monitor systems and procedures for maintaining compliance with regulations and codes of practice
- Monitor the implementation of the workplace security and

Employability Skill	Industry/enterprise requirements for this qualification include: <ul style="list-style-type: none">safety management systems (where applicable)• Monitor and evaluate operational performance and compliance• Collect and interpret information needed during car driver instruction• Organise and plan own activities• Manage time and priorities in the course of car driver instruction.
Self management	<ul style="list-style-type: none">• Interpret and apply relevant regulations and instructions• Establish and follow own work plans and schedules• Evaluate and monitor own work performance.

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Employability Skill	Industry/enterprise requirements for this qualification include:
Learning	<ul style="list-style-type: none">• Organise learning and assessment activities for clients• Manage adaptation of clients in the workplace to any changes in road transport systems, equipment and procedures and the workplace operating environment• Instruct, coach or mentor others in the workplace as required• Contribute to the assessment of the competence of clients• Adapt own competence in response to any changes in car driving instruction activities• Update own knowledge and skills required for car driving instruction activities.
Technology	<ul style="list-style-type: none">• Use equipment and systems required during car driving instruction activities• Implement and monitor operational and maintenance procedures and systems for equipment used during car driving instruction• Implement and monitor the application of OH&S procedures when supervising the use of car driving instruction equipment and facilities.

Packaging Rules

Requirements for completion of the qualification:

- Fulfil requirements of current existing relevant transport and logistics safety regulations prior to issuance of a Car Driving Instructor Licence
- A successful assessment outcome for a total **11 core units**, comprising:

Field	Unit
C Vehicle Operation	TLIC3036A Apply safe car driving behaviours
E Communication and Calculation	BSBRKG304B Maintain business records
F Safety Management	TLIF1001A Follow occupational health and safety procedures
G Teamwork	TLIG2007A Work in a socially diverse environment
I Customer Service	BSBCUS301A Deliver and monitor a service to customers
L Resource Management	TLIL1001A Complete workplace orientation/induction procedures TLIL2008A Complete routine administrative tasks
M Training and Assessment	TAEDEL402A Plan, organise and facilitate learning in the workplace TAEDEL301A Provide work skill instruction TAEDES401A Design and develop learning programs TLIM4001A Develop safe car driving behaviours in others

Units are discrete from each other; however units may be clustered and delivered and/or assessed concurrently and/or holistically.