



Australian Government

Department of Education, Employment and Workplace Relations

TLI11210 Certificate I in Warehousing Operations

Release: 2

TLI11210 Certificate I in Warehousing Operations

Modification History

Not Applicable

Description

Rationale:

A general qualification for the Warehousing and Storage Industry. Successful completion will require competency in units that relate to work defined as aligned at AQF Level 1. Breadth, depth and complexity of knowledge and skills would prepare a person to perform a defined range of activities, most of which may be routine and predictable.

Pathways Information

Not Applicable

Licensing/Regulatory Information

Not Applicable

Entry Requirements

Entry requirements:

There are no entry requirements for this qualification.

Employability Skills Summary

Employability Skills Summary for:

TLI11210 Certificate I in Warehousing Operations (continued)

The following table contains a summary of the employability skills as identified by the Transport and Logistics Industry for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none">• Use communication systems and procedures required for basic warehousing operations• Read and interpret relevant regulations, instructions, signs and labels applicable to warehousing operations• Speak clearly and directly on matters related to warehousing operations• Write basic documents as part of duties, including completion of relevant forms and incident reports• Recognise and interpret non-verbal signs, signals and behaviour• Use relevant communication equipment.
Teamwork	<ul style="list-style-type: none">• Assist in the resolution of any interpersonal conflicts that may arise during warehousing operations• Avoid and prevent the harassment of others in the workplace• Collaborate with others in the course of warehousing operations• Work with persons of different ages, gender, race, religion, political persuasion, etc.
Problem solving	<ul style="list-style-type: none">• Identify and solve or report problems arising in the course of warehousing operations• Monitor and anticipate problems that may occur in the course of warehousing operations including hazards and risks and take

Employability Skill**Industry/enterprise requirements for this qualification include:**

- appropriate action to report or resolve the problems within limits of responsibility
- Recognise hazards and risks in a range of warehousing situations and take appropriate precautions
- Use mathematics to carry out various basic calculations related to warehousing operations.

TLI11210 Certificate I in Warehousing Operations (continued)**Employability Skill****Industry/enterprise requirements for this qualification include:****Initiative and enterprise**

- Modify activities dependent on differing situations and contingencies that may arise during warehousing operations
- Take appropriate initiatives in a range of operational situations such as those above
- Respond appropriately to any changes in equipment, standard operating procedures and the working environment.

Planning and organising

- Follow and apply operational and emergency plans, systems and procedures
- Check own compliance with regulations and codes of practice
- Implement the workplace security and safety management systems
- Check own operational performance
- Collect and interpret basic information needed in the course of warehousing operations
- Organise and plan own work activities
- Manage time and priorities in the course of warehousing operations.

Self management

- Interpret and apply regulations and instructions
- Establish and follow own work plans and schedules
- Check own work performance.

Learning

- Adapt own competence in response to any changes in warehousing operations
- Update own knowledge and skills required for warehousing activities.

Employability Skill**Industry/enterprise requirements for this qualification include:****Technology**

- Use equipment and materials required during warehousing operations
- Follow and apply operational and servicing instructions for equipment used during warehousing operations
- Follow and apply OH&S procedures when using warehousing equipment and facilities.

Packaging Rules**Requirements for completion of the qualification:**

A successful assessment outcome for a total of **10 units** of competency comprising:

- the **2 core units**, listed below

plus

- **8 elective units** which may be taken from the elective units listed below, or may include up to **3 units** drawn with appropriate contextualisation from qualifications at the same level or one higher in this Training Package or any other endorsed Training Package or accredited course.

TLI11210 Certificate I in Warehousing Operations (continued)**Core units:**

Field	Unit
F Safety Management	TLIF1001A Follow occupational health and safety procedures
L Resource Management	TLIL1001A Complete workplace orientation/induction procedures

Elective units:

Field	Unit
A Handling Cargo/Stock	TLIA1001A Secure cargo
	TLIA2011A Package goods
	TLIA2012A Pick and process orders
	TLIA2022A Participate in stocktakes
B Equipment Checking	TLIB1031A Clean up plant, equipment and

Field	Unit
and Maintenance	worksite
C Vehicle Operation	TLIC1013A Ride courier/delivery bicycle
D Load Handling	TLID1001A Shift materials safely using manual handling methods TLID1002A Shift a load using manually-operated equipment
E Communication and Calculation	TLIE1003A Participate in basic workplace communication TLIE1005A Carry out basic workplace calculations
F Safety Management	TLIF1002A Conduct housekeeping activities TLIF1009A Conduct cleaning operations in enclosed spaces
G Teamwork	TLIG1001A Work effectively with others
I Customer Service	TLII1002A Apply customer service skills
U Environment	TLIU1013A Prepare for environmentally sustainable work practices