



Australian Government

TLIX0002 Initiate cargo border procedures

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to prepare for border clearance of cargo in accordance with relevant legislative requirements and workplace procedures.

Work is performed under some supervision generally within a team environment. Work is undertaken in a range of environments including small to large worksites in the customs broking and freight forwarding industries.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

X – Logistics

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Outline the framework for Australia's international trade involvement

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Australia's role and position in international trade are explained
- 1.2 Australia's role and involvement in international trade in relation to customs broking activities and the import and export of cargo are explained

- 1.3 Role and function of World Customs Organization (WCO) is explained
- 1.4 International custom broking activities and/or agreements to which Australia is a signatory, are explained
- 2 Apply Incoterms to the movement of cargo**
 - 2.1 Purpose of and different types of Incoterms are interpreted
 - 2.2 Current Incoterms are applied as required
 - 2.3 Impact of Incoterms on related documentation and task requirements is assessed and accommodated in activities
- 3 Apply international trade payment methods**
 - 3.1 Cash or open account payment methods are identified and their implications are documented
 - 3.2 Bills of exchange are identified and analysed, and their implications are documented
 - 3.3 Letters of credit are identified and analysed, and their implications for cargo movement and customs broking activities are documented
 - 3.4 Currency exchange protection and basic foreign exchange transactions are interpreted in relation to customs broking activities
- 4 Enable cargo movement**
 - 4.1 Parties involved in international trade and international movement of cargo are identified
 - 4.2 Documents required for international trade are identified and completed
 - 4.3 Bills of lading, waybills and air waybills are accessed, analysed and completed to facilitate cargo movement
 - 4.4 Documentation for importing cargo is correctly identified in accordance with legislative and operative requirements, and workplace policies and procedures
 - 4.5 Documentation for exporting cargo is correctly identified in accordance with legislative and operative requirements, and workplace policies and procedures
 - 4.6 Basic freight concepts such as volumetric versus actual weight calculations are applied as required

- 4.7 Differences between short landed, short shipped and over carried cargo are explained
 - 4.8 Basic marine insurance concepts are explained, including general average, procedures to handle pillage, damage and/or loss and are implemented as required
- 5 Prepare documentation for customs clearance and reporting**
- 5.1 Relevant documents are collated
 - 5.2 Each document element is checked for completion in accordance with required information to ensure completion of customs clearance requirements
 - 5.3 Documents related to transport safety requirements are checked for correctness and availability
 - 5.4 Problems arising in completing required documents are identified and assistance is sought to resolve identified problems in accordance with workplace procedures
 - 5.5 Workplace procedures for authorisations are followed
 - 5.6 Relevant documents are collated and submitted for customs clearance or reporting

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces but is **not** equivalent to TLIX5057A Prepare documents for customs clearance.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>