



**Australian Government**

# **TLIU5006 Conduct environmental audits**

**Release: 1**

# TLIU5006 Conduct environmental audits

## Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

## Application

This unit involves the skills and knowledge required to conduct an environmental audit in accordance with relevant environmental protection regulatory requirements, standards, codes of practice and workplace procedures.

It includes preparing and conducting an environmental audit, scheduling an internal audit, documenting the findings and reporting on the results.

Work is carried out under general guidance on progress and outcomes. It requires discretion and judgement for self and others in planning and using resources, services and processes to achieve required outcomes.

The unit applies to those with responsibility for resource coordination and allocation, who lead individuals or teams.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

## Pre-requisite Unit

Not applicable.

## Competency Field

U – Environment

## Unit Sector

Not applicable.

## Elements and Performance Criteria

### ELEMENTS

Elements describe the essential outcomes.

#### 1 Prepare for environmental audit

### PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Relevant legislation, authority and enterprise requirements pertinent to workplace operations are identified and followed

- 1.2 Practices and facilities required to be audited are identified and implications of non-conformance are established
  - 1.3 Technical and/or calibration requirements for audits are noted and appropriate support personnel are identified as required
  - 1.4 Work schedules are investigated to identify appropriate schedule for audit
- 2 Schedule environmental internal audit**
- 2.1 Audit timings are planned to ensure relevant procedures are conducted within workplace agreed time intervals and timeframes
  - 2.2 Audit frequency is adjusted to ensure minimal disruption to the workplace
  - 2.3 Contact is made with appropriate personnel and audit appointments are made
- 3 Conduct environmental audit and document findings**
- 3.1 Operational procedures and assessment methods for the environmental audit are confirmed with personnel concerned
  - 3.2 Observations and interviews are conducted with approved third party as required
  - 3.3 Documentation of observations and interview responses is completed
- 4 Report environmental audit results**
- 4.1 Outcomes of the audit process are compared to workplace procedures
  - 4.2 Audit results are discussed with relevant personnel
  - 4.3 Reports of non-compliance are documented and options for system improvements are recommended
  - 4.4 Reports are forwarded to appropriate personnel for action

## Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

## **Range of Conditions**

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

## **Unit Mapping Information**

This unit replaces and is equivalent to TLIU5006A Conduct environmental audits.

## **Links**

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>