



Australian Government

TLIR4002 Source goods/services and evaluate contractors

Release: 2

TLIR4002 Source goods/services and evaluate contractors

Modification History

Release 2. This is the second release of this unit of competency in the TLI Transport and Logistics Training Package:

- Minor statement changes to PC 2.2, 2.4 and 2.7
- Minor statement changes from Performance Evidence
- Minor statement changes in Assessment Conditions.

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to source goods/services and to evaluate contractors in accordance with workplace policy and procedures.

The unit generally applies to those with responsibility for resource coordination and allocation and who lead individuals or teams.

It includes analysing supply requirements as well as evaluating and selecting appropriate potential contractors.

This unit involves discretion and judgement for self and others in planning and using resources, services and processes to achieve required outcomes.

Work is performed under general guidance on progress and work outcomes.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

R – Contract Procurement

Unit Sector

Rail sector.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Analyse supply requirements

2 Evaluate potential contractors

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1** Purpose and specifications of required goods/services are identified
- 1.2** Criteria to evaluate potential or existing contractor performance is established
- 1.3** Quantities of required goods/services are determined
- 1.4** Frequency of ordering/requesting of goods/services is identified
- 2.1** Contractors of requested goods/materials/services are identified
- 2.2** Comparative costings for goods/materials/services are obtained in accordance with regulatory and organisational policies and procedures
- 2.3** Contractor ability to provide a consistent level of performance on repeat jobs is assessed
- 2.4** Contractors are evaluated in relation to established criteria and in accordance with regulatory and organisational policies and procedures
- 2.5** Prioritised contractor shortlist is established based on contractor capacity to provide a cost competitive quality service
- 2.6** Contractor selection process outcomes are documented including recommendations for actioning agreements/contracts with selected contractors
- 2.7** Information and data generated during selection process is filed and maintained in accordance with organisational policies and procedures

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the TLI Transport and logistics Training Package Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLIR4002A Source goods/services and evaluate contractors.

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>