



**Australian Government**

# **TLIL5073 Manage train crewing and rostering**

**Release: 1**

# TLIL5073 Manage train crewing and rostering

## Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

## Application

This unit involves the skills and knowledge required to manage train crewing and rostering, in accordance with regulatory and organisational requirements and codes of practice.

It includes preparing to manage train crewing and rostering, establishing a crew resourcing framework, managing the development of train crew rosters, and monitoring train crew rosters.

This unit also includes a strong focus on train crew fitness for work and rail safety worker competency requirements.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

## Pre-requisite Unit

Not applicable.

## Competency Field

L – Resource Management

## Unit Sector

Not applicable.

## Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

### **1 Prepare to manage train crewing and rostering**

1.1 Train timetables/schedules and running times for each line or service are identified and kept updated within roster operations

1.2 Train running times/schedules are identified for each line or

service to ensure all crewing requirements can be met

1.3 Procedures to identify set workings or work tasks to be performed are identified for train operations to be carried out

1.4 Hazards are identified, risks are assessed and control measures are implemented

1.5 Potential operational problems and their impact on crewing needs are identified and contingency plans are developed

## **2 Establish crew resourcing framework**

2.1 Individual fitness for work requirements are identified and confirmed as appropriate for train crewing requirements

2.2 Fatigue management requirements are identified and taken into consideration

2.3 Train crew qualifications and regulated competency requirements are identified and systems to monitor their ongoing currency are identified

2.4 Organisational and workplace requirements are identified and strategies to manage them are developed and implemented

## **3 Manage the development of train crew rosters**

3.1 Regulatory, organisational and workplace requirements are used as the basis to develop train crew rosters

3.2 Strategies that allow sufficient flexibility to allow contingency plans to be implemented are identified, developed and applied

3.3 Procedures are put in place to ensure rosters are circulated in accordance with organisational policies and procedures

3.4 Mechanisms are put in place to receive and address feedback from rostered personnel, and to identify and act upon acceptable modifications

3.5 Procedures for documenting and distributing finalised train crew rosters to appropriate personnel are established and implemented

## **4 Monitor train crew rosters**

4.1 Train crew rostering is reviewed at appropriate times to ensure it is meeting current and future regulatory and organisational requirements

4.2 Issues with train crew rostering are identified and addressed in accordance with regulatory and organisational

requirements

4.3 Train crew rosters are revised and disseminated as required

## **Foundation Skills**

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

## **Range of Conditions**

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

## **Unit Mapping Information**

This unit replaces and is equivalent to TLIL5073A Manage train crewing and rostering.

## **Links**

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>