Assessment Requirements for TLIL4034 Arrange alternative passenger transport

Release: 2

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Modification History

Release 2. This is the second release of this unit of competency in the TLI Transport and Logistics Training Package:

- Minor statement changes in Assessment Conditions.

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- adapting to differences in transport situations in accordance with workplace procedures
- analysing contingency situations for their impact on services
- applying relevant legislation and workplace procedures
- arranging alternative transport
- communicating and negotiating effectively with others
- completing relevant documentation
- identifying and confirming transport requirements
- identifying job hazards and taking required action to minimise, control or eliminate identified hazards
- implementing contingency plans
- interpreting and following operational instructions and prioritising work
- modifying activities depending on operational contingencies, risk situations and environments
- monitoring and updating transport arrangements
- reporting and/or rectifying identified problems promptly in accordance with workplace procedures
- reading and interpreting relevant instructions, procedures, information and signs
- scheduling and monitoring work activities
- working collaboratively with others when arranging alternative passenger transport
- working systematically with required attention to detail without injury to self or others, or damage to goods or equipment.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria, and include knowledge of:

- alternative transport options to meet anticipated operational needs
- communication and negotiation requirements when arranging alternative passenger transport
- contact arrangements for other transport organisations available to provide alternative transportation
- documentation and record requirements
- problems that may occur when arranging alternative passenger transport and appropriate actions that can be taken to resolve these problems
- protocols for contacting other transport organisations
- relevant services affected by contingency situations to be considered in transport planning arrangements to minimise actual disruption to services
- relevant work health and safety (WHS)/occupational health and safety (OHS) procedures and guidelines
- road transport service planning processes
- train timetables
- workplace procedures and policies for arranging alternative passenger transport.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations or, where this is not available, in simulated workplace operational situations that replicate transport workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include:

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, tools, equipment and personal protective equipment (PPE) currently used in industry
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals.

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851