



Australian Government

TLIL4033 Promote effective workplace practice

Release: 1

TLIL4033 Promote effective workplace practice

Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to promote effective workplace practice in accordance with regulatory and workplace requirements, as part of work activities undertaken in the transport and logistics industry.

It includes contributing positively to the work team environment, observing and promoting work safety procedures, maintaining and promoting the wellbeing of workplace team/s, and participating in competency development activities.

Work is performed individually but the ability to work within a team environment may be required.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

L – Resource Management

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Contribute positively to the work team environment

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Workplace objectives are identified, interpreted and positively promoted to associated personnel and/or work team members
- 1.2 Communication with associated personnel and/or work team members is effectively established

- 1.3 Disputes are resolved through effective negotiation with relevant individuals or groups
 - 1.4 Quality assurance measures are maintained, systems improvement suggestions are encouraged, and proposals are submitted to relevant authorities
- 2 Observe and promote work safety procedures**
- 2.1 Relevant statutory and workplace requirements for work health safety (WHS)/occupational health and safety (OHS) are communicated to all personnel and implemented at all worksites
 - 2.2 Accidents and injuries are reported and investigated in accordance with workplace policy
 - 2.3 Potential hazards and safety risks are identified, investigated and recommendations for preventative action are referred to appropriate authorities
 - 2.4 Training in WHS/OHS and First Aid are implemented
- 3 Maintain and promote team wellbeing**
- 3.1 Prescribed medical and physical fitness criteria are promoted and maintained within the work environment
 - 3.2 Situations threatening safety arising from physical/psychological incompatibility with the work environment are identified and resolved
- 4 Participate in competency development**
- 4.1 Competencies required by work team members are identified
 - 4.2 Suitable formal and informal competency development programs and approaches are identified
 - 4.3 Work team member skill gaps are determined and appropriate competency development programs and approaches are initiated to address these gaps
 - 4.4 Workplace trainer and assessor requirements are identified and team members are supported to take on these roles

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLIL4033A Promote effective workplace practice.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>