



Australian Government

Assessment Requirements for TLIG4006 Facilitate work teams

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- applying relevant legislation and workplace procedures
- communicating and working effectively with others when facilitating the operation of work teams
- completing relevant documentation
- identifying improvements to services, resource allocation and use
- leading and encouraging others
- monitoring and prioritising work activities in terms of planned schedule
- negotiating and working effectively with others
- operating electronic communications equipment to required protocol
- reading, interpreting and following relevant instructions, procedures, information and signs
- responding appropriately to cultural preferences in the workplace, including modes of behaviour and interactions with others
- working systematically with required attention to detail without injury to self or others, or damage to goods or equipment.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- coaching and mentoring approaches to support team members to share knowledge and skills
- mechanisms to encourage team decision making, and to reward and support team achievement
- principles, duty of care and obligations within the chain of responsibility in the transport industry
- relevant regulatory and code requirements
- strategies to implement continuous improvement processes
- typical problems that can occur when facilitating work teams, and related appropriate

action that can be taken

- workplace policies and plans including procedures for training and assessment
- workplace protocols and procedures for facilitating work teams.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the *Standards for Registered Training Organisations* current at the time of assessment.

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Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment include:

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, tools, equipment and personal protective equipment currently used in industry
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals.
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Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>