



Australian Government

TLIF3063 Administer the implementation of fatigue management strategies

Release: 1

TLIF3063 Administer the implementation of fatigue management strategies

Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to administer the implementation of fatigue management strategies during work operations in a defined workplace in accordance with national and state/territory legislation and relevant regulations.

It includes monitoring the implementation of fatigue management strategies, recognising breaches of fatigue management policies, procedures and regulations, and developing and assessing staff competence in fatigue management.

It also includes providing feedback to staff on shortcomings in their fatigue management skills and knowledge, and reporting to management on the implementation of fatigue management policy.

Work is performed under limited supervision generally as a team leader or supervisor.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

F – Safety Management

Unit Sector

Not applicable.

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1 Monitor the implementation of fatigue management strategies**
 - 1.1 Work activities of employees, subcontractors and suppliers in organisation's products and services supply chain are monitored in accordance with organisation's fatigue risk management implementation plan
 - 1.2 Reviews are undertaken of scheduled versus actual hours of work and where a compliance breach is identified, appropriate action is taken to analyse the reasons concerned and to rectify the situation
- 2 Recognise breaches of fatigue management policies, procedures and regulations**
 - 2.1 Signs and symptoms of fatigue in employees are identified in accordance with operational procedures
 - 2.2 Breaches of fatigue management policies, procedures and regulations in the work activities of employees, subcontractors and suppliers are recognised and reported in accordance with standard procedures
 - 2.3 Errors and incidents traceable to non-compliance with fatigue management procedures and regulations are investigated and reported in accordance with operational procedures
 - 2.4 Appropriate action is taken in conjunction with employees, subcontractors or suppliers concerned, to ensure ongoing and future compliance with the organisation's fatigue management policy and procedures
- 3 Develop and assess staff competence in fatigue management**
 - 3.1 Appropriate training programs and learning resources are developed and provided to ensure employees understand the organisation's fatigue management policies and procedures, and the risks, causes and consequences of fatigue
 - 3.2 Employees are assessed to confirm they are competent in understanding the organisation's fatigue management strategies and can apply them to their day-to-day work activities and responsibilities
 - 3.3 Deficiencies in employee competence to apply organisation's fatigue management strategies to their work activities are identified, and appropriate learning opportunities are provided to enable employees to achieve required competence
- 4 Provide feedback to staff on shortcomings in fatigue management**
 - 4.1 Evidence of employee shortcomings in implementing fatigue management strategies is obtained and interpreted from observation of signs and symptoms of fatigue in work activities, periodic evaluations of work

- skills and knowledge** performance, and assessments of competence carried out as part of training and learning activities
- 4.2 Employees are provided with feedback on identified shortcomings in their implementation of fatigue management strategies, and appropriate support and counselling is provided on how they might address these shortcomings
- 4.3 Further learning opportunities and information are provided to assist employees implement organisation's fatigue management strategies in their area of work activity, as required
- 5 Report on the implementation of fatigue management policy**
- 5.1 Periodic audits of the implementation of fatigue management strategies in the work area/s of responsibility are carried out in accordance with standard procedures
- 5.2 Accidents and safety incidents are investigated and analysed to identify the extent to which fatigue might have been a contributing factor
- 5.3 Reports on implementation of organisation's fatigue risk management system are prepared and submitted to designated personnel in accordance with standard procedures

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLIF3063A Administer the implementation of fatigue management strategies.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>