



**Australian Government**

# **TLIA5035 Manage international freight transfer**

**Release: 1**

# TLIA5035 Manage international freight transfer

## Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

## Application

This unit involves the skills and knowledge required to plan and manage international freight transfer, according to relevant regulatory requirements and workplace procedures, including the Australian Dangerous Goods (ADG) and International Dangerous Goods (IDG) codes.

It includes analysing freight transfer requirements, planning and establishing processes, monitoring and coordinating systems and processes for international freight transfer and completing all required documentation.

Work is carried out under general guidance. It requires discretion and judgement for self and others in planning and using resources, services and processes to achieve required outcomes.

The unit generally applies to those with responsibility for resource coordination and allocation, who lead individuals or teams.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

## Pre-requisite Unit

Not applicable.

## Competency Field

A – Handling Cargo/Stock

## Unit Sector

Not applicable.

## Elements and Performance Criteria

### ELEMENTS

Elements describe the essential outcomes.

#### 1 Analyse freight transfer requirements

### PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

#### 1.1 Australian and international codes and regulations, and workplace policies for international freight transfer are identified

- 1.2 Information on current and potential customers, and their international freight requirements is obtained and analysed in accordance with workplace procedures
  - 1.3 Special characteristics and customer requirements for the types of freight to be transferred are identified, interpreted and considered in accordance with workplace procedures
  - 1.4 Appropriate options for international freight transfer are evaluated in terms of identified special requirements, customer need and relevant regulatory requirements, including Australian and international codes for the transfer of dangerous goods and hazardous substances
  - 1.5 Selected options for freight transfer arrangements are documented in accordance with workplace policy and related regulations
- 2 Plan systems and processes for international freight transfer**
- 2.1 Workplace policies and mission statement are interpreted to define the process requirements for international freight transfer
  - 2.2 Appropriate systems are evaluated and established/coordinated to facilitate the organisation of international freight transfer, including suitable risk analysis
  - 2.3 Human resources needed to organise international freight transfer are identified and documented
  - 2.4 Action is initiated to ensure staff are assigned, recruited and/or trained in accordance with identified human resource requirements
  - 2.5 Office, computer and communications equipment is identified and action is initiated for appropriate assignment or procurements
  - 2.6 Quality standards and procedures for proposed international freight transfer processes are documented/updated in accordance with workplace procedures
- 3 Monitor and coordinate systems and processes for international freight transfer**
- 3.1 International freight forwarding operations are monitored against identified quality standards and for compliance with Australian and international regulatory requirements
  - 3.2 Non-compliance with quality standards or regulatory requirements is identified and appropriate action is initiated to report and rectify identified problems

- 3.3 Customer satisfaction with international freight transfer services is monitored using appropriate methods
- 3.4 Customer concerns and suggestions for service improvements are acted upon in accordance with workplace procedures
- 3.5 Reports and other required documentation related to international freight transfer operations are completed and referred to relevant personnel in accordance with workplace procedures
- 3.6 Any changes in Australian and international regulations and codes of practice relevant to international freight transfer are monitored, identified and appropriate action is initiated to ensure ongoing compliance of workplace processes and systems

## Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

## Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

## Unit Mapping Information

This unit replaces and is equivalent to TLIA5035A Manage international freight transfer.

## Links

Companion Volume implementation guides are found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>