TLIA3002 Maintain container/cargo records

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Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to maintain container/cargo records, in accordance with relevant regulations and workplace requirements as part of work activities within the transport and logistics industry.

It includes processing container and/or cargo documentation, maintaining records of container/cargo movements, monitoring container/cargo including reefer units and maintaining records.

Work is performed under some supervision generally within a team environment.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

A – Handling Cargo/Stock

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
1 Process container/cargo documentation	1.1 Container/cargo documentation is processed in accordance with workplace procedures and statutory authority requirements

	1.2	Movements of containers/cargo are recorded in accordance with workplace procedures and statutory authority requirements
2 Maintain records of container/cargo movements	2.1	Container/cargo records are updated each time containers/cargo are moved within the yard
	2.2	Containers/cargo are checked using markings to ensure correct identification when updating records
3 Monitor container/cargo and maintain records	3.1	Containers/cargo are monitored on a daily basis and specified information is recorded
	3.2	Problems with controlled systems on containers/cargo are reported on appropriate forms and forwarded to maintenance area
	3.3	Log cards on containers/cargo with controlled systems are checked on completion of monitoring, and all unit or system breakdowns and/or faults are logged in breakdown log diary in accordance with workplace procedures
	3.4	Movement of containers/cargo is monitored on a daily basis and information is recorded

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLIA3002A Maintain container/cargo records.

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851

Australian Industry Standards