



**Australian Government**

# **TLIA2020 Replenish stock**

**Release: 1**

# TLIA2020 Replenish stock

## Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

## Application

This unit involves the skills and knowledge required to replenish stock in accordance with workplace requirements as part of work activities undertaken within the transport and logistics industry.

It includes applying product knowledge to participate in stock rotation activities, interpreting and filling replenishment requests, and completing all required stock replenishment tasks.

Work is performed under some supervision generally within a team environment.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

## Pre-requisite Unit

Not applicable.

## Competency Field

A – Handling Cargo/Stock

## Unit Sector

Not applicable.

## Elements and Performance Criteria

### ELEMENTS

Elements describe the essential outcomes.

#### 1 Participate in stock rotation activities

### PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Stock levels are counted against appropriate documentation
- 1.2 Stock levels are recorded and reported
- 1.3 Stocks are replenished, adjusted or rotated in accordance with workplace procedures
- 1.4 Stock re-ordering processes are activated when appropriate

- 1.5 Routine and non-routine problems with products or storage systems are reported in accordance with workplace procedures
- 2 Interpret and fill replenishment request**
- 2.1 Order request documentation is interpreted
- 2.2 Product/s in order are noted and workplace location/s are identified
- 2.3 Workplace and product knowledge is used to plan sequence of work
- 2.4 Appropriate materials handling equipment is selected in accordance with workplace procedures and timeframes, and work health and safety (WHS)/occupational health and safety (OHS) regulations
- 2.5 Required schedules for order movement and despatch or storage are identified
- 3 Complete stock replenishment**
- 3.1 Products are sorted, assembled and consolidated in the appropriate storage areas
- 3.2 Work is checked in accordance with company procedures
- 3.3 Documentation and records are completed in accordance with workplace procedures

## Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

## Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

## Unit Mapping Information

This unit replaces and is equivalent to TLIA2020A Replenish stock.

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>