Assessment Requirements for TLIA0023 Receive goods

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least one occasion and include:

- applying precautions and required action to minimise, control or eliminate hazards that may exist when receiving goods
- communicating and working effectively with others when receiving goods
- completing and interpreting documentation related to receiving goods
- identifying documentation requirements for receiving goods, including dangerous goods, and reporting damage
- identifying hazards, assessing risks and implementing control measures
- interpreting and following instructions, procedures, information, labels and signs relevant to receiving goods
- operating and adapting to differences in equipment and hand tools in accordance with standard operating procedures
- reporting and/or rectifying identified problems promptly in accordance with regulatory requirements and workplace procedures
- selecting and using relevant load handling equipment when receiving goods
- selecting and using required personal protective equipment (PPE) conforming to industry and work health and safety (WHS)/occupational health and safety (OHS) standards
- working systematically with required attention to detail without injury to self or others, or damage to goods or equipment.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and include knowledge of:

- attributes of goods with specific storage needs
- communication techniques
- documentation requirements for receiving goods
- focus of operation of work systems, equipment, management and site operating systems for receiving goods
- hand tools and equipment selection requirements
- housekeeping standards and procedures
- potential problems and possible solutions relating to receiving goods
- relevant legislation, regulations, codes of practice and industry guidelines for receiving goods
- relevant WHS/OHS and environmental protection procedures and guidelines
- site layout and obstacles
- size, shape and special requirements of goods and loads
- specifications and standards for checking and inspecting received goods
- workplace procedures and policies for receiving goods.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- relevant and appropriate materials, tools, equipment and PPE currently used in industry
- applicable documentation including legislation, regulations, codes of practice, workplace procedures and operation manuals.

Links

Companion Volume Implementation Guides are found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851

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