



**Australian Government**

# **TLI31216 Certificate III in Driving Operations**

**Release 2**

# TLI31216 Certificate III in Driving Operations

## Modification History

**Release 2.** This is the second release of this qualification in the TLI Transport and Logistics Training Package.

Packaging rules for the elective units have been clarified.

The following units have been added to the general elective units:

- TLIF0005 Apply a fatigue risk management system

**Release 1.** This is the first release of this qualification in the TLI Transport and Logistics Training Package.

## Qualification Description

This is a qualification for those engaged in driving operation job roles within the Transport and Logistics Industry.

It involves a defined range of skilled operations, usually within a range of broader related activities involving known routines, methods and procedures, with some discretion and judgement in selecting equipment, services or contingency measures and within known time constraints.

### Job roles

Job roles and titles vary across different sectors. Possible job titles relevant to this qualification include:

- Agitator Driver
- Bus Driver
- Line Haul Driver
- Local Heavy General Freight Driver
- Pilot Vehicle Driver
- Tip Truck Driver.

Successful achievement of the licensing units within the qualification must align with licensing and regulatory requirements applicable to driving and state/territory regulatory requirements.

## Entry Requirements

There are no entry requirements for this qualification.

## Packaging Rules

A total of **18 units of competency** comprising:

**6 core units** listed below **plus**

**1 licensing/industry elective unit** relevant to the vehicle type applicable to the job role from the licensing/industry elective units listed below **plus**

**All units** within one of the **specialist elective groups** (job roles) from Group A, Group B, Group C, Group D, Group E, Group F, Group G, Group H, Group I, Group K, Group L, or Group M listed below **plus**

**4 general elective units** from the general elective units listed below if selecting Group B, Group K (depending on job role), Group M **or**

**5 general elective units** from the general elective units listed below if selecting Group K (depending on job role), Group L, **or**

**6 general elective units** from the general elective units listed below if selecting Group A, Group C, Group D, Group E, Group F, Group G, Group H or Group I.

Up to **3 of the general elective units** may be selected from any relevant nationally endorsed Training Package or accredited course. The units must contribute to the vocational outcomes of the qualification.

Elective units can only be counted once towards the qualification packaging rules i.e. if a unit is listed in both a specialist elective group and the general elective group, it can only be counted as one of the elected units required.

Where imported units are selected, care must be taken to ensure that all prerequisite units specified are complied with.

The following imported units have a prerequisite unit:

- CPMCCO3054A Operate concrete agitator trucks
- UEGNSG614A Load, unload, exchange and connect LPG cylinders.

### Core units

TLID1001	Shift materials safely using manual handling methods
TLIE1005	Carry out basic workplace calculations
TLIF1001	Follow work health and safety procedures
TLIF2010	Apply fatigue management strategies
TLIH2001	Interpret road maps and navigate pre-determined routes
TLIL1001	Complete workplace orientation/induction procedures

### Licensing/Industry elective units

TLIC1051	Operate commercial vehicle
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TLIC2002	Drive light rigid vehicle
TLIC3003	Drive medium rigid vehicle
TLIC3004	Drive heavy rigid vehicle
TLIC3005	Drive heavy combination vehicle
TLIC4006	Drive multi-combination vehicle
TLILIC2014	Licence to drive a light rigid vehicle
TLILIC2015	Licence to drive a medium rigid vehicle
TLILIC2016	Licence to drive a heavy rigid vehicle
TLILIC3017	Licence to drive a heavy combination vehicle
TLILIC3018	Licence to drive a multi-combination vehicle

### **Specialist elective units**

**Select one group (job role) from the following options:**

Group A: Heavy General Freight

Group B: Agitator

Group C: Bus

Group D: Refrigerated

Group E: Pilot Vehicle

Group F: Dry/Liquid

Group G: Car Carrier

Group H: Livestock

Group I: Wood Products

Group K: Dangerous Goods

Group L: Over Dimensional

Group M: Tip Truck.

### **Group A: Heavy General Freight**

TLIA1001	Secure cargo
TLIB2004	Carry out vehicle inspection
TLID2004	Load and unload goods/cargo

TLIE2008 Process workplace documentation

TLIF0001 Apply chain of responsibility legislation, regulations and workplace procedures

### **Group B: Agitator**

Deliver concrete to site

PMC552061C

TLIB2004 Carry out vehicle inspection

TLID2004 Load and unload goods/cargo

TLIE2007 Use communications systems

TLIE2008 Process workplace documentation

TLIF0001 Apply chain of responsibility, legislation, regulations and workplace procedures

TLIJ2001 Apply quality procedures

### **Group C: Bus**

TLIB2004 Carry out vehicle inspection

TLIC3011 Transport passengers with disabilities

TLIC3042 Operate coach/bus

TLIG2007 Work in a socially diverse environment

TLII3009 Provide on-board services to customers

### **Group D: Refrigerated**

TLIA4025 Regulate temperature controlled stock

TLIB2004 Carry out vehicle inspection

TLIB3006 Carry out inspection of vehicles designed to carry special loads

TLID2004 Load and unload goods/cargo

TLIF0001 Apply chain of responsibility legislation, regulations and workplace procedures

### **Group E: Pilot Vehicle**

TLIB2004	Carry out vehicle inspection
TLIC3010	Pilot or escort oversized and/or overmassed loads
TLIE3009	Use pilot and escort communication
TLIF3013	Coordinate breakdowns and emergencies
TLIF3060	Control traffic as a pilot vehicle operator

**Group F: Dry/Liquid**

TLIB2004	Carry out vehicle inspection
TLID2021	Use specialised bulk transfer equipment (dry)
TLID3024	Use specialised liquid bulk transfer equipment (gravity/pressurised)
TLIE3002	Estimate/calculate mass, area and quantify dimensions
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures

**Group G: Car Carrier**

TLIA1001	Secure cargo
TLIB3006	Carry out inspection of vehicles designed to carry special loads
TLID2004	Load and unload goods/cargo
TLID3014	Load and unload vehicles carrying special loads
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures

**Group H: Livestock**

TLID3014	Load and unload vehicles carrying special loads
TLID3020	Care for livestock in transit
TLIE2008	Process workplace documentation
TLIE3002	Estimate/calculate mass, area and quantify dimensions
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures

**Group I: Wood Products**

TLIA1001	Secure cargo
TLIB2004	Carry out vehicle inspection
TLIB3006	Carry out inspection of vehicles designed to carry special loads
TLIE3002	Estimate/calculate mass, area and quantify dimensions
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures

**Group K: Dangerous Goods**

TLID2003	Handle dangerous goods/hazardous substances
TLID2016	Load and unload explosives/dangerous goods
TLID3015	Identify and label explosives/dangerous goods
TLID3027	Prepare for transport of dangerous goods
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures

Selection of both **or** one of the following depending on job role:

TLILIC0001	Licence to transport dangerous goods by road
UEGNSG614A	Load, unload, exchange and connect LPG cylinders

**Group L: Over Dimensional**

TLIA1001	Secure cargo
TLIB3006	Carry out inspection of vehicles designed to carry special loads
TLID3014	Load and unload vehicles carrying special loads
TLIE3002	Estimate/calculate mass, area and quantify dimensions
TLIE3009	Use pilot and escort communication
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures

**Group M: Tip Truck**

TLIB2004	Carry out vehicle inspection
TLIC0004	Operate a tip truck

TLIE2008	Process workplace documentation
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIF3013	Coordinate breakdowns and emergencies
TLIG1001	Work effectively with others
TLIH1002	Apply customer service skills

**General elective units**

CPCCCO3054A	Operate concrete agitator trucks
CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry
CPPWMT3011A	Respond to waste emergencies
CPPWMT3015A	Move waste using loadshifting equipment
CPPWMT3044A	Identify wastes and hazards
FPICOT3261	Transport forestry logs using trucks
HLTWHS006	Manage personal stressors in the work environment
PMC552061C	Deliver concrete to site
TLIA1001	Secure cargo
TLIA2003	Connect and disconnect reefer units
TLIA3002	Maintain container/cargo records
TLIA3004	Process receipt and delivery of containers and cargo
TLIA3008	Transfer cargo
TLIA3015	Complete receipt/despatch documentation
TLIA4005	Check and evaluate records and documentation
TLIA4025	Regulate temperature controlled stock
TLIB1024	Clean transportation units and facilities for passenger use
TLIB1028	Maintain and use hand tools



TLIB1031	Clean up plant, equipment and worksite
TLIB2001	Check and assess operational capabilities of equipment
TLIB2003	Carry out vehicle servicing and maintenance
TLIB2004	Carry out vehicle inspection
TLIB2008	Carry out inspection of trailers
TLIB2009	Check conveyor operational status
TLIB2022	Diagnose and rectify minor faults
TLIB2023	Provide sanitation and water services support to passenger transportation units
TLIB2029	Use and maintain minor mechanical equipment
TLIB2073	Clean road tankers
TLIB2119	Carry out maintenance of trailers
TLIB3005	Carry out maintenance of vehicles designed to carry special loads
TLIB3006	Carry out inspection of vehicles designed to carry special loads
TLIB3014	Load and unload wheeled or tracked crane
TLIB3015	Undertake site inspection
TLIB3016	De-rig, pack and store tools and equipment
TLIB3017	Assemble and dismantle boom or jib
TLIC2025	Operate four wheel drive vehicle
TLIC2049	Operate heavy vehicle on unsealed roads
TLIC3010	Pilot or escort oversized and/or overmassed loads
TLIC3011	Transport passengers with disabilities
TLIC3063	Operate vehicle carrying special loads
TLIC3064	Operate car carrier vehicle
TLIC3071	Operate an agitator
TLID1002	Shift a load using manually-operated equipment

TLID2003	Handle dangerous goods/hazardous substances
TLID2004	Load and unload goods/cargo
TLID2012	Operate specialised load shifting equipment
TLID2013	Move materials mechanically using automated equipment
TLID2016	Load and unload explosives/dangerous goods
TLID2021	Use specialised bulk transfer equipment (dry)
TLID2022	Conduct weighbridge operations
TLID2045	Operate specialised light load shifting equipment
TLID2047	Prepare cargo for transfer with slings
TLID3014	Load and unload vehicles carrying special loads
TLID3015	Identify and label explosives/dangerous goods
TLID3020	Care for livestock in transit
TLID3023	Use specialised liquid bulk gas transfer equipment
TLID3024	Use specialised liquid bulk transfer equipment (gravity/pressurised)
TLID3027	Prepare for transport of dangerous goods
TLID3031	Rig load
TLID3033	Operate a vehicle-mounted loading crane
TLID3035	Operate a boom type elevating work platform
TLID3036	Lift and move load using mobile crane
TLID3046	Operate container side lifter
TLID4032	Plan and conduct specialised lift
TLIE1003	Participate in basic workplace communication
TLIE2007	Use communications systems
TLIE2008	Process workplace documentation
TLIE3002	Estimate/calculate mass, area and quantify dimensions
TLIE3004	Prepare workplace documents

TLIE3009	Use pilot and escort communication
TLIE3012	Consolidate manifest documentation
TLIE3016	Estimate/calculate load shifting requirements for a mobile crane
TLIE3026	Carry out advanced calculations in the transport and logistics industry
TLIE3028	Complete a work diary in the road transport industry
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIF0002	Administer chain of responsibility policies and procedures
TLIF0005	Apply a fatigue risk management system
TLIF1002	Conduct housekeeping activities
TLIF1009	Conduct cleaning operations in enclosed spaces
TLIF2006	Apply accident-emergency procedures
TLIF2012	Apply safe procedures when handling/transporting dangerous goods or explosives
TLIF2018	Operate firefighting equipment
TLIF2019	Ensure a safe on-board passenger and working environment
TLIF3013	Coordinate breakdowns and emergencies
TLIF3060	Control traffic as a pilot vehicle operator
TLIF3063	Administer the implementation of fatigue management strategies
TLIF3091	Apply awareness of dangerous goods and hazardous materials requirements
TLIF4014	Develop and maintain a safe workplace
TLIF4065	Ensure compliance with Australian Dangerous Goods Code
TLIG1001	Work effectively with others
TLIG2007	Work in a socially diverse environment
TLIH3002	Plan and navigate routes
TLIH3004	Identify major roads, services and attractions

TLII1002	Apply customer service skills
TLII3003	Provide customer service in transport vehicles/vessels
TLII3004	Manage camping procedures for coaches and buses
TLII3009	Provide on-board services to customers
TLII3010	Provide travel information to customers
TLIJ2001	Apply quality procedures
TLIJ3002	Apply quality systems
TLIJ3005	Sample, inspect and test products to specifications
TLIK2003	Apply keyboard skills
TLIK2010	Use infotechnology devices in the workplace
TLIL2008	Complete routine administrative tasks
TLIL2046	Handle customer luggage/property
TLIL2060	Complete induction to the transport industry
TLIL4005	Apply conflict/grievance resolution strategies
TLIL4009	Manage personal work priorities and professional development
TLIL4010	Assess and confirm customer transport requirements
TLIL4034	Arrange alternative passenger transport
TLILIC0012	Licence to operate a vehicle loading crane (capacity 10 metre tonnes and above)
TLILIC2014	Licence to drive a light rigid vehicle
TLILIC2015	Licence to drive a medium rigid vehicle
TLILIC2016	Licence to drive a heavy rigid vehicle
TLILIC3017	Licence to drive a heavy combination vehicle
TLILIC3018	Licence to drive a multi-combination vehicle
TLIO1002	Follow security procedures when working with passengers and personnel
TLIO2003	Undertake loading and unloading in a designated secured environment

TLIO2011	Provide revenue protection measures
TLIO2021	Follow security procedures when working with goods and cargo
TLIO3004	Conduct control procedures for transferring explosives/dangerous/hazardous/high risk goods
TLIO3007	Undertake emergency response action to a security threat
TLIO3012	Manage disruptive and/or unlawful behaviour
TLIO3016	Apply and monitor workplace security procedures
TLIP2024	Conduct financial transactions
TLIP2029	Prepare and process financial documents
TLIP2032	Maintain petty cash account
TLIP3026	Maintain financial records in a small business
TLIU1009	Monitor plant and equipment in an environmentally sustainable manner
TLIU3014	Operate vehicle in an environmentally sustainable manner
UEGNSG005A	Prepare to work in the gas industry
UEGNSG141A	Apply Workplace Health and Safety regulations, codes and practices in the gas supply industry
UEGNSG601A	Assess the operational capability of gas safety equipment on tankers

## Qualification Mapping Information

This qualification replaces but is **not** equivalent to TLI31210 Certificate III in Driving Operations.

## Links

Companion Volume implementation guides are found in VETNet -  
<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>