



**Australian Government**

# **TLI21716 Certificate II in Road Transport Yard Operations (Freight Handler)**

**Release 1**

# TLI21716 Certificate II in Road Transport Yard Operations (Freight Handler)

## Modification History

Release 1. This is the first release of this qualification in the TLI Transport and Logistics Training Package.

## Qualification Description

This is a qualification for those engaged in freight handling within the road transport yard environment.

It involves a prescribed range of tasks involving known routines and procedures, and taking some accountability for the quality of work outcomes.

### Job roles

Job roles and titles vary across different sectors. Possible job titles relevant to this qualification include:

- Freight Handler.

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

## Entry Requirements

There are no entry requirements for this qualification.

## Packaging Rules

A total of **18 units of competency** comprising:

**7 core units** listed below **plus**

**11 general elective units** from the general elective units listed below. Up to **3 of the general elective units** may be selected from any relevant nationally endorsed Training Package or accredited course. The general elective units must contribute to the vocational outcomes of the qualification.

Where imported units are selected, care must be taken to ensure that all prerequisite units specified are complied with.

### Core units

TLID1001	Shift materials safely using manual handling methods
TLID2004	Load and unload goods/cargo
TLIE1003	Participate in basic workplace communication
TLIE1005	Carry out basic workplace calculations
TLIE2008	Process workplace documentation
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIF1001	Follow work health and safety procedures

**General elective units**

TLIA2011	Package goods
TLIA2012	Pick and process orders
TLIA2013	Receive goods
TLIA2041	Manually sort mail and parcels
TLIA2042	Despatch mail
TLIA2043	Consolidate mail
TLIA2045	Process international parcels and letters
TLIA2046	Process parcels and letters
TLIA2047	Stream mail
TLIB2001	Check and assess operational capabilities of equipment
TLIC2050	Operate a terminal tractor
TLID2010	Operate a forklift
TLID2012	Operate specialised load shifting equipment
TLID2013	Move materials mechanically using automated equipment
TLID2016	Load and unload explosives and dangerous goods
TLID2018	Handle furniture and effects
TLID2022	Conduct weighbridge operations

TLID2029	Prepare articles for delivery
TLID2045	Operate specialised light load shifting equipment
TLID2047	Prepare cargo for transfer with slings
TLIE2001	Present routine workplace information
TLIE2007	Use communications systems
TLIF1002	Conduct housekeeping activities
TLIF2006	Apply accident-emergency procedures
TLIF2010	Apply fatigue management strategies
TLIF2012	Apply safe procedures when handling/ transporting dangerous goods or explosives
TLIG2007	Work in a socially diverse environment
TLIH2001	Interpret road maps and navigate pre-determined routes
TLII1002	Apply customer service skills
TLIJ2001	Apply quality procedures
TLIK2007	Perform electronic data interchange to transmit shipping documentation
TLIK2010	Use infotechnology devices in the workplace
TLIL1001	Complete workplace orientation/induction procedures
TLIL2008	Complete routine administrative tasks
TLIL2031	Monitor and process attendance records
TLILIC2001	Licence to operate a forklift truck
TLILIC2002	Licence to operate an order picking forklift truck
TLIO2011	Provide revenue protection measures
TLIO2021	Follow security procedures when working with goods and cargo
TLIP2014	Capture records into a records keeping system
TLIP2017	Maintain control of records

TLIP2018	Provide information from and about records
TLIP2024	Conduct financial transactions
TLIP2029	Prepare and process financial documents
TLIP2032	Maintain petty cash account
TLIP2033	Sell products and services
TLIU1009	Monitor plant and equipment in an environmentally sustainable manner

## Qualification Mapping Information

This qualification replaces but is **not** equivalent to TLI21710 Certificate II in Road Transport Yard Operations (Freight Handler).

## Links

TLI Transport and Logistics Training Package Companion Volume Implementation Guide at:  
- [http://companion\\_volumes.vetnet.education.gov.au/Pages/TrainingPackage.aspx?pid=23](http://companion_volumes.vetnet.education.gov.au/Pages/TrainingPackage.aspx?pid=23)