



**Australian Government**

# **TAELED804 Review enterprise e-learning systems and solutions implementation**

**Release: 1**

# TAELED804 Review enterprise e-learning systems and solutions implementation

## Modification History

Release	Comments
Release 1	This version first released with <i>TAE Training and Education Training Package Version 2.0</i> .

## Application

This unit describes the skills and knowledge required to design, review and implement advanced enterprise electronic learning (e-learning) solutions, as a member of a senior management team. It includes evaluating trends in e-learning in relation to organisational plans, monitoring e-learning resources, and ensuring any proposed solutions are tested, and evaluated, against organisational requirements.

This unit applies to leaders or managers working to ensure learning can enhance individual, team and organisational capabilities.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

## Unit Sector

Learning and development

## Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Evaluate trends in e-learning	1.1 Identify and differentiate forms of e-learning 1.2 Analyse trends in the deployment of information and communications technology (ICT) in education and learning 1.3 Analyse and evaluate integration of ICT for learning and business purposes 1.4 Explore how the convergence of different technologies can affect learning practice
2. Monitor e-learning	2.1 Research trends in teaching methods associated with different

ELEMENT	PERFORMANCE CRITERIA
resource alignment to organisational requirements	<p>types of electronic learning resources</p> <p>2.2 Determine the organisation's strategic and learning requirements</p> <p>2.3 Analyse and report risks associated with e-learning implementation</p> <p>2.4 Devise policy and procedures to ensure brief, focus and type of e-learning resources are designed appropriate to organisational requirements</p> <p>2.5 Establish how international e-learning regimes, human resources and learning policies and procedures, will affect the design of e-learning resources</p>
3. Test and evaluate e-learning solutions	<p>3.1 Set the parameters for testing e-learning solutions, consistent with technical, user and organisational requirements</p> <p>3.2 Review e-learning resources and e-learning systems or solutions, against criteria tied to learner and organisational requirements</p> <p>3.3 Adjust learning resource design or delivery methods, where required to meet changing user and organisational requirements</p> <p>3.4 Test and evaluate instructional design principles as appropriate for the given focus and context</p> <p>3.5 Consult with learners, educators, designers and other personnel to evaluate constraints relating to organisation's e-learning systems and resources</p> <p>3.6 Use research findings and reports on suggested improvements to e-learning resources, or systems design, to inform future practice</p>

## Foundation Skills

*This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.*

Skill	Performance Criteria	Description
Reading	1.1, 1.2, 1.3, 1.4, 2.1, 2.2, 2.3, 3.2	<ul style="list-style-type: none"> <li>Sources, analyses and interprets written information, relevant to e-learning and the use of ICT in education and learning, assist with the review of e-learning solutions</li> </ul>

Writing	2.3, 2.4, 3.1, 3.3, 3.5	<ul style="list-style-type: none"> <li>Produce documents, including policies and procedures, that incorporate the analysis of information, appropriate to audience and context</li> </ul>
Oral Communication	2.2, 2.3	<ul style="list-style-type: none"> <li>Leads verbal exchanges using appropriate communication techniques to provide and elicit information, explore requirements, and evaluate e-learning systems and solutions</li> </ul>
Navigate the world of work	2.4	<ul style="list-style-type: none"> <li>Takes responsibility for developing and implementing policies, and procedures that meet organisational requirements</li> </ul>
Interact with others	3.5	<ul style="list-style-type: none"> <li>Collaborates and consults with others to build knowledge and understanding necessary for product and process evaluation</li> </ul>
Get the work done	1.1-1.4, 2.1-2.5, 3.1-3.6	<ul style="list-style-type: none"> <li>Uses systematic, analytical processes in complex, non-routine situations, gathering information and identifying and evaluating options based on organisational requirements</li> <li>Plans, organises and completes work according to requirements, taking responsibility for decisions and sequencing tasks to achieve efficient outcomes</li> <li>Reviews and evaluates effectiveness of practice and products to inform strategic decisions</li> <li>Uses ICT-based tools to conduct research, evaluate products, monitor trends and to complete work tasks</li> </ul>

## Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
TAED804 Review enterprise e-learning systems and solutions implementation	TAELED704A Review enterprise e-learning systems and solutions implementation	Updated to meet Standards for Training Packages	Equivalent unit

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=35337905-785d-4f93-8777-e9991ad4c6c3>