Australian Government

TAEDES412 Design and develop plans for vocational training

Release: 1

TAEDES412 Design and develop plans for vocational training

Modification History

Release	Comments
Release 1	This version first released with TAE Training and Education Training Package Version 5.0. Supersedes and is not equivalent to TAEDES401 Design and develop learning programs.

Application

This unit describes the skills and knowledge required to design, develop and document plans for vocational training to be delivered by vocational education and training (VET) teachers and trainers. It involves identifying the objectives and intended outcomes of the training and the characteristics of the target learners, selecting nationally recognised training products, developing the plan for training and individual session plans.

The unit applies to individuals who design training for group learning in face-to-face, online and blended vocational training contexts using nationally recognised products.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Design

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the *essential outcomes.*	*Performance criteria describe the performance needed to demonstrate achievement of the element.*
1. Plan vocational training	1.1 Identify and collaborate with required stakeholders 1.2 Identify objectives and intended outcomes of the training, intended mode of delivery, and suitable learning environment 1.3 Identify target learners and their characteristics, including foundation skill and learning needs within scope of own job role 1.4 Access specialist support where required according to organisational procedures

ELEMENTS	PERFORMANCE CRITERIA
2. Design a plan for vocational training	2.1 Access and interpret nationally recognised training products and identify training and assessment requirements
	2.2 Analyse a unit of competency or skill set, and identify learning components to scaffold
	2.3 Determine a training sequence for delivery of skills and knowledge to support learner progression
	2.4 Determine learning activities to support and engage learners in each component
	2.5 Identify and evaluate suitability of existing learning resources
	2.6 Estimate duration of training required for each learning component tailored to learner group characteristics
	2.7 Document overall plan and structure according to legislative and regulatory requirements, organisational procedures and sustainability considerations
3. Develop session plans for vocational training	3.1 Develop session plans that include a range of facilitation techniques to engage learners
	3.2 Review session plans and ensure required skill and knowledge requirements have been addressed
	3.3 Document session plans according to organisational policies and procedures

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

Skill	Description
Digital literacy	• Uses main features and functions of digital tools and electronic applications required in own role to conduct research, and develop and document session plans
Reading	• Interprets information, including nationally recognised training products, organisational procedures and learning resources
Writing	• Uses required format, accurate spelling and grammar, and terminology specific to purpose and audience when documenting session plans
Initiative and enterprise	• Designs session plans to support a safe, inclusive and supportive learning experience
Planning and	• Organises work according to specific requirements taking responsibility within scope of own role for decisions regarding

Skill	Description
organising	design of session plans
Self-management	• Identifies and responds to different design and development options

Unit Mapping Information

Supersedes and is not equivalent to TAEDES401 Design and develop learning programs.

Links

Companion Volume Implementation Guide is found on VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=35337905-785d-4f93-8777-e9991ad4c6c3

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