



**Australian Government**

# **SITXWHS002 Identify hazards, assess and control safety risks**

**Release: 1**

## **SITXWHS002 Identify hazards, assess and control safety risks**

### **Modification History**

Not applicable.

### **Application**

This unit describes the performance outcomes, skills and knowledge required to identify hazards, assess the associated workplace safety risks, take measures to eliminate or minimise those risks, and document all processes.

The unit applies to all tourism, travel, hospitality and event sectors and to any small, medium or large organisation.

All people working at all levels can participate in risk assessments which are commonly conducted as a team effort. Frontline operational personnel, who operate with some level of independence and under limited supervision, would assist other colleagues during the process. Individuals may conduct the assessments independently of others.

This unit incorporates the requirement, under state and territory work health and safety (WHS) legislation, for businesses to conduct risk assessments involving their workers to manage the safety of those workers and anyone else in the workplace.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

### **Pre-requisite Unit**

Nil

### **Competency Field**

Work Health and Safety

### **Unit Sector**

Cross-Sector

### **Elements and Performance Criteria**

#### **ELEMENTS**

Elements describe the essential outcomes.

1. Identify hazards.

#### **PERFORMANCE CRITERIA**

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1. Access and use hazard identification and risk assessment tools and template documents.

1.2. Use appropriate methods to identify actual or foreseeable

- hazards that have the potential to harm the health and safety of workers or anyone else in the workplace.
- 1.3. Work alone or with other personnel to identify hazards.
  - 1.4. Keep records of identified hazards according to organisational procedures.
  2. Assess the safety risk associated with a hazard.
    - 2.1. Access and use risk assessment tools and template documents.
    - 2.2. Work alone or with other personnel to use a systematic method to assess the risk.
    - 2.3. Collect sufficient evidence of the type and level of risk posed by the identified hazard.
    - 2.4. Document the outcome of the risk assessment, suggesting actions to eliminate or control risks.
    - 2.5. Keep records of risk assessments according to organisational procedures.
  3. Eliminate or control the risk.
    - 3.1. Discuss ways of eliminating or controlling the risk with others.
    - 3.2. Take measures to eliminate or control risks.

## Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

SKILLS	DESCRIPTION
Reading skills to:	<ul style="list-style-type: none"> <li>interpret hazard identification and risk assessment template documents and organisational policies and procedures.</li> </ul>
Oral communication skills to:	<ul style="list-style-type: none"> <li>assertively suggest control methods during risk assessments.</li> </ul>
Numeracy skills to:	<ul style="list-style-type: none"> <li>score the risks and calculate an overall risk level for the identified hazard.</li> </ul>
Teamwork skills to:	<ul style="list-style-type: none"> <li>actively and cooperatively participate in group risk assessments</li> <li>suggest effective controls while incorporating the views of other people in the workplace.</li> </ul>

## Unit Mapping Information

SITXWHS301 Identify hazards, assess and control safety risks

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=68c40a93-e51d-4e0f-bc06-899dff092694>