Assessment Requirements for SITXWHS002 Identify hazards, assess and control safety risks

# Modification History

Not applicable.

# Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

* use organisational work health and safety (WHS) plan to identify each of the following types of actual or foreseeable workplace hazards:
* physical environment
* plant
* work practice
* security issue
* assess the safety risk associated with each of the above hazards, using appropriate risk assessment tools and template documents
* take measures to eliminate or control the risks identified for each of the above hazards in line with organisational procedures.

# Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

* basic aspects of the relevant state or territory occupational health and safety (OHS) or WHS legislation, specifically requirements for:
* when, where and how hazards must be identified
* when, where and how risk assessments must be conducted
* consultation in the hazard identification and risk assessment process
* WHS committees or WHS representatives as mechanisms for consultation
* record keeping
* specific industry sector and organisation:
* group risk assessment mechanisms commonly used
* format and use of appropriate hazard identification and risk assessment templates
* commonly used methods for identifying hazards in the workplace
* common methods applied to the assessment of safety risks
* four-stage process model recommended and published by state and territory WHS authorities
* systematic method to assess risk:
* identifying the injury or illness or consequences that could result from the hazard
* determining the exposure to the hazard
* estimating the probability that an incident or injury will occur
* determining an overall risk level for the identified hazard
* common methods applied to controlling risks:
* substituting a system of work or equipment with something safe
* isolating the hazard
* introducing engineering controls
* adopting administrative controls
* using personal protective equipment
* implementing combined control methods to minimise risk
* measure to eliminate or control risk:
* implementing control measures when responsible
* making suggestions for ways of eliminating or controlling risks
* referring to a higher level staff member for decision on implementing controls
* five-step hierarchical process model recommended and published by state and territory WHS authorities
* hazard identification and risk assessment procedures
* appropriate methods to identify hazards:
* conducting site safety audits
* completing safety checklists
* inspecting workplace
* observing daily activities
* investigating accidents and incidents
* reviewing injury or illness registers
* monitoring workplace environment
* investigation of staff complaints or reports of safety concerns
* review of staff feedback via consultative processes:
* meetings
* surveys
* suggestion box submissions
* people involved in the assessment of risk:
* contractors
* managers
* WHS committee members
* WHS representatives
* peers and colleagues
* staff under supervision
* supervisors
* tourism suppliers.

# Assessment Conditions

Skills must be demonstrated in an operational tourism, travel, hospitality or events environment where hazards must be identified and risk assessed. This can be:

* an industry workplace
* a simulated industry environment.

Assessment must ensure access to:

* current plain English regulatory documents distributed by the local WHS government regulator
* WHS information and business management manuals issued by industry associations or commercial publishers
* current commercial policies and procedures, and hazard identification and risk assessment template documents.

Assessors must satisfy the Standards for Registered Training Organisations’ requirements for assessors.

# Links

Companion Volume implementation guides are found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=68c40a93-e51d-4e0f-bc06-899dff092694>