



**Australian Government**

# **Assessment Requirements for SITEEVT009 Organise event infrastructure**

**Release: 1**

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## Modification History

Not applicable.

## Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- develop infrastructure requirements for a venue or site in consultation with stakeholders and relevant authorities for at least one event type listed in the knowledge evidence, with multiple operational components for:
  - an established event location
  - an untested event location
- source and select infrastructure and facilities contractors required to meet event specifications for the above event
- monitor and evaluate the success of event infrastructure by:
  - ensuring work is completed against event requirements and schedules
  - ensuring infrastructure and facility requirements are supplied as required
  - obtaining feedback from stakeholders.

## Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- roles and responsibilities of organisations involved in staging of events
- types of events:
  - business and corporate
  - entertainment and leisure
  - exhibitions, expositions and fairs
  - festivals
  - fundraising
  - government and civic
  - marketing
  - meetings and conventions
  - sports
- infrastructure and facility requirements for different event types:
  - emergency services
  - parking

- signage
- temporary structures:
  - access
  - accommodation
  - camping
  - catering
  - dining
  - marquees
  - scaffolding
  - tents
  - toilets
- utilities:
  - air conditioning or heating
  - power supply
  - waste disposal and recycling facilities
  - water supply
- suitability of infrastructure for different venues
- suppliers of event infrastructure and facilities
- sources of information on infrastructure and facilities
- product and service terminology, features, options and current technology for event infrastructure and facilities:
  - temporary water and power supply
  - portable and demountable toilets
  - temporary structures
  - mobile catering outlets
  - waste disposal and recycling
  - accommodation
- relevant authorities with which liaison takes place for the organisation of event infrastructure and facilities:
  - emergency services
  - land management and protection authorities
  - local government
  - state or territory government
- issues that impact on the organisation of events in venues or sites without the above listed infrastructure or facilities and:
  - sustainability considerations when introducing event infrastructure and facilities to venues and sites:
    - community and cultural values
    - environmental impacts
  - regulatory considerations associated with event infrastructure and facilities relating to:
    - builders

- catering facilities
  - electricians
  - plumbers
  - local government noise regulations
  - special effects
  - waste management
- problems that occur in event contractor management, and strategies to mitigate risk
  - formats and key inclusions for contractor briefing and specification documents.

## Assessment Conditions

Skills must be demonstrated in an operational events context where event infrastructure is required. This can be:

- a live event
- a simulated event set up for the purpose of skills assessment.

Assessment must ensure access to:

- comprehensive event plans
- dedicated event budgets
- formal communications plans
- venues and sites where infrastructure is required
- suppliers, local authorities and stakeholders with whom the individual can interact; these can be:
  - those in an industry workplace who are assisted by the individual during the assessment process; or
  - individuals who participate in role plays or simulated activities, set up for the purpose of assessment, in a simulated industry environment operated within a training organisation.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors; and:

- have worked in industry for at least three years where they have applied the skills and knowledge of this unit of competency.

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=68c40a93-e51d-4e0f-bc06-899dff092694>