



Australian Government

Department of Education, Employment and Workplace Relations

SISXFAC201A Maintain sport and recreation equipment for activities

Release: 2

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Modification History

Not Applicable

Unit Descriptor

This unit describes the performance outcomes, skills and knowledge required to undertake routine maintenance and minor repairs on sport and recreation equipment.

Application of the Unit

This unit applies to those who work as activity or maintenance assistants in a sport, recreation or fitness environment and who are involved in facility maintenance and operations.

Licensing/Regulatory Information

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of endorsement.

Pre-Requisites

Nil

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

Elements describe the essential outcomes of a unit of competency.

Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the required skills and knowledge section and the range statement. Assessment of performance is to be consistent with the evidence guide.

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|--|---|
| 1. Perform routine equipment maintenance. | 1.1. Access <i>maintenance</i> schedule according to <i>organisational policies and procedures</i> .
1.2. Examine and check <i>equipment</i> according to maintenance schedule and organisational policies and procedures.
1.3. Check serviceability of emergency equipment according to organisational policies and procedures. |
| 2. Carry out equipment repairs. | 2.1. Undertake <i>minor repairs</i> to maintain safe and effective use of equipment promptly and within own area of responsibility in the work environment.
2.2. Report repairs which cannot be carried out to the responsible person according to organisational policies and procedures.
2.3. Tag and isolate faulty equipment according to organisational policies and procedures.
2.4. Check maintenance equipment regularly to ensure availability and operational capacity according to organisational policies and procedures. |
| 3. Store equipment to maintain in serviceable condition. | 3.1. Store and handle equipment according to manufacturer instructions and organisational policies and procedures.
3.2. Maintain storage facilities in a clean and tidy condition according to organisational policies and procedures.
3.3. Maintain access and egress of storage facilities in the case of an emergency according to organisational policies and procedures.
3.4. Secure storage facilities according to organisational policies and procedures.
3.5. Complete records of routine maintenance and repairs according to organisational policies and procedures. |

Required Skills and Knowledge

This section describes the skills and knowledge required for this unit.

Required skills

- communication skills to report repairs to supervisor
- literacy skills to:
 - maintain equipment and maintenance documentation
 - read maintenance schedules and manufacturer instructions
- problem-solving skills to determine minor repair tasks within limits of own role and responsibility
- planning and organising skills to:
 - carry out maintenance tasks within specified timeframes and schedules
 - store and monitor security of maintenance equipment.

Required knowledge

- organisational policies and procedures to undertake routine maintenance tasks safely and responsibly
- equipment repair techniques within area of own responsibility relevant to the equipment being maintained to enable safe and appropriate equipment repair
- factors to consider when checking equipment serviceability to enable equipment to be maintained to a safe standard
- manufacturer guidelines and codes of practice pertaining to equipment maintenance and repair
- safety standards for equipment within area of responsibility to enable standards to be maintained.

Evidence Guide

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

Overview of assessment

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Evidence of the following is essential:

- works within own role and responsibility to safely and responsibly carry out minor maintenance tasks on sport and recreation equipment
- refers equipment repairs and maintenance beyond own level of responsibility to relevant personnel within designated timeframes and monitors storage and condition of maintenance equipment
- maintains records of repairs and maintenance.

Context of and specific resources for assessment

Assessment must ensure conduct of multiple minor maintenance tasks relevant to the candidate's current or intended work environment to demonstrate competency and consistency of performance.

Assessment must also ensure access to:

- a range of equipment relevant to the sport and recreation facility
- equipment repair and maintenance resources
- maintenance storage facilities
- maintenance records and forms.

Method of assessment

A range of assessment methods should be used to assess practical skills and knowledge. The following examples are appropriate for this unit:

- observation of completing routine maintenance tasks, including dealing with contingencies such as maintenance problems outside own area of responsibility
- oral and or written questioning to assess knowledge of safety standards for equipment within area of responsibility
- portfolio of evidence containing samples of completed documentation
- third-party reports from a supervisor detailing work performed by the candidate.

Holistic assessment with other units relevant to the industry sector, workplace and job role is recommended, for example:

- SISXOHS101A Follow occupational health and safety policies.

Range Statement

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the performance criteria, is detailed below. Essential operating conditions that may be present with training and assessment (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) may also be included.

Maintenance may include:

- cleaning
- lubricating
- reinflating
- checking for damage
- restocking or refilling
- repairing
- storing.

Organisational policies and procedures may include:

- occupational health and safety
- storage of equipment
- maintenance schedules
- reporting channels.

Equipment may include:

- equipment used within the facility
- participant or client-specific equipment
- rescue equipment
- emergency equipment
- large items requiring lifting and assembly.

Minor repairs may include:

- replacing faulty or missing parts
- repairing component parts
- repairing structural fabric.

Unit Sector(s)

Cross-Sector

Competency Field

Facility Management