



**Australian Government**

# **SISXIND003 Maintain legal knowledge for organisation governance**

**Release: 1**

# SISXIND003 Maintain legal knowledge for organisation governance

## Modification History

Not applicable.

## Application

This unit describes the performance outcomes, skills and knowledge required to develop and update legal knowledge to ensure compliance with legislation across sport, fitness and recreation organisations. This unit requires the ability to research, understand and use legal information relevant to organisational governance. This is combined with a general knowledge of the legal framework in which organisations in different sport, fitness and recreation contexts operate.

This unit applies to committee and board members, and senior personnel responsible for ensuring overall compliance of an organisation with legislative and regulatory requirements in the sport, fitness and recreation industries.

The unit does not cover the specialist skills and knowledge required by legal experts or managers whose primary role relates to compliance.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

## Pre-requisite Unit

Nil

## Competency Field

Working in Industry

## Unit Sector

Cross-Sector

## Elements and Performance Criteria

### ELEMENTS

Elements describe the essential outcomes

1. Identify legal information required for organisation

### PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Source and interpret relevant legal and licensing information and advice.
- 1.2 Determine compliance needs for the organisation.

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| compliance.                                   | 1.3 Determine risks, penalties and consequences of non-compliance.  |
| 2. Ensure compliance with legal requirements. | 2.1 Assess the need for specialist legal advice and seek assistance, where appropriate.<br>2.2 Record and distribute relevant legal information to colleagues, employees and volunteers as appropriate.<br>2.3 Organise information updates and training for colleagues, employees and volunteers.<br>2.4 Establish and monitor workplace systems and procedures, including a risk management approach to ensure compliance with legal requirements.<br>2.5 Identify aspects of operations that may infringe laws.<br>2.6 Solicit advice on how to develop and implement required operational modifications to ensure legal compliance. |
| 3. Update legal knowledge.                    | 3.1 Use formal and informal research to update legal knowledge required for business compliance.<br>3.2 Share updated knowledge with colleagues, employees and volunteers and incorporate into organisation planning and operations.  |

## Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

### SKILLS

### DESCRIPTION

Problem-solving skills to: • evaluate and apply complex information to a particular organisation operational context.

## Unit Mapping Information

SISXIND402 Apply legal knowledge for organisation governance

## Links

Companion Volume implementation guides are found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1ca50016-24d2-4161-a044-d3faa200268b>