



**Australian Government**

**Assessment Requirements for SISXFAC004  
Coordinate facility and equipment  
acquisition and maintenance**

**Release: 1**

# Assessment Requirements for SISXFAC004 Coordinate facility and equipment acquisition and maintenance

## Modification History

Not applicable.

## Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- plan for and manage the maintenance, acquisition, and replacement of at least two of the following main types physical assets:
  - buildings
  - built structures
  - equipment related to one of the following:
    - sport
    - fitness
    - recreation
    - safety
    - indoor
    - outdoor
  - gardens
  - pools
  - vehicles
- provide regular reports on above assets that reflect:
  - maintenance history of equipment and facility:
    - condition of equipment and facilities
    - recent modifications
    - existing status
    - frequency
  - formal and informal customer and staff feedback
  - procedures for integrating day-to-day condition reports
    - scheduled
    - internal or external inspections or audits
  - implementation of maintenance plan and any alterations to the plan as required
- develop and maintain a current register for above assets.

## Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit :

- legislation to enable:
  - safe coordination and implementation of maintenance operations
  - reporting of unsafe equipment
- organisational policies and procedures to enable maintenance programs to be planned and implemented efficiently, safely and responsibly
- types of physical assets required by industry and the organisation
- maintenance requirements for different types of physical assets
- formats for and inclusions of asset registers specified in performance evidence
- features and benefits of different financing options for asset acquisition:
  - hire purchase
  - lease
  - purchase
  - rent
- depreciation that can be applied to different types of physical assets
- practices to support environmental sustainability using different types of physical assets
- safety standards of equipment and maintenance techniques relevant to the equipment being maintained
- contract and legal requirements for outsourced repairs
- schedule of facility operations to enable maintenance to be carried out with minimum disruption
- re-order levels for consumables
- criteria for assessing the safety of materials and equipment.

## Assessment Conditions

Skills must be demonstrated in:

- a sport, fitness or recreation facility for which physical assets are monitored and maintained. This can be a workplace or simulated facility.

Assessment must ensure use of:

- resources and equipment to implement maintenance plan,
- current commercial purchase specifications, supplier product and cost information and contractual documentation used for the purchase of assets
- suppliers with whom the individual can interact and negotiate; these can be:
  - suppliers in an industry workplace or
  - individuals who participate in role plays or simulated activities, set up for the purpose of assessment, in a simulated industry environment operated within a training organisation.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

## **Links**

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1ca50016-24d2-4161-a044-d3faa200268b>