



Australian Government

SISXEMR004 Coordinate emergency responses

Release: 1

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Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to assess emergency incidents, determine appropriate actions suited to the circumstances, and coordinate team members to provide a prompt and effective emergency response. It requires the ability to monitor emergencies and modify responses according to changing circumstances.

This unit applies to any type of sport, fitness, aquatic or recreation organisation including commercial, not-for-profit, community and government organisations. It can be applied to a particular environment or workplace, and to specific types of emergency incidents.

It applies to senior staff and managers who use discretion and judgement to manage significant problems and emergencies when they arise.

Rescue operations are covered in complementary outdoor recreation units (coded SISOORSC) and aquatics units (coded SISCAQU).

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Emergency Response

Unit Sector

Cross-Sector

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1. Assess the situation

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1. Assess situation promptly, identify hazards and risks and

- and establish emergency action plan.
- 1.2. Determine appropriate emergency response actions for situation based on initial assessment and established emergency plans and procedures.
- 1.3. Prioritise emergency response actions according to degree of urgency and condition of any casualties.
- 1.4. Identify required types of emergency response equipment suited to emergency situation.
- 1.5. Determine roles and responsibilities for team members according to abilities and established roles.
2. Coordinate team response to emergency.
- 2.1. Confirm chain of command, roles and responsibilities of team members and provide prompt briefing according to time constraints.
- 2.2. Provide clear and concise instructions and confirm team understanding of roles, communication protocols and emergency response actions.
- 2.3. Coordinate and confirm selection of equipment suited to the emergency situation.
- 2.4. Supervise safe use of equipment and emergency response actions, and provide corrective instruction to ensure safety of team members and those impacted by emergency.
3. Monitor and coordinate ongoing emergency response.
- 3.1. Monitor hazards and risks, changing circumstances and actions of team to provide ongoing direction.
- 3.2. Provide clear and concise ongoing instructions to team and those impacted by emergency according to changing risks.
- 3.3. Organise isolation of impacted equipment and areas based on identified hazards and risks.
- 3.4. Coordinate, monitor and control emergency evacuation according to need, situational physical and time constraints.
- 3.5. Determine need for emergency services or medical assistance and relay concise information to authorities.
- 3.6. Provide information and assistance to emergency services to enable control of emergency incident.
- 3.7. Refer any media enquiries to nominated organisational spokesperson, according to organisational emergency plans and procedures.
4. Debrief, evaluate and document the incident.
- 4.1. Lead debrief with team members to identify emergency response successes, problems, failures and future improvements.
- 4.2. Evaluate compliance with organisational emergency response plans and procedures, their suitability and any need to amend.
- 4.3. Evaluate need for self and others to access support services

to assist with post-incident stress.

- 4.4. Complete required incident reports according to organisational emergency response procedures.

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

SKILLS	DESCRIPTION
Reading skills to:	interpret detailed familiar organisational plans and procedures for emergency response.
Writing skills to:	use fundamental sentence structure to record accurate factual information about emergency responses in template incident reports.
Oral communication skills to:	use clear and unambiguous verbal and non-verbal communications to make intent known.
Teamwork skills to:	pro-actively and cooperatively direct and work within teams to coordinate emergency logistics, solve arising problems and effect efficient emergency responses.
Problem-solving skills to:	critically analyse all circumstances and implications to provide a prompt and considered emergency response.

Unit Mapping Information

Supersedes and is not equivalent to SISXEMR002 Coordinate emergency responses.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1ca50016-24d2-4161-a044-d3faa200268b>