



Australian Government

SISOPLN007 Manage risk for outdoor programs

Release: 1

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Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to develop, implement and sustain effective risk management practices for outdoor recreation programs.

This unit applies to any type of organisation that delivers outdoor recreation programs including commercial, not-for-profit and government organisations.

It applies to senior personnel who work autonomously and who are responsible for making decisions at an organisational level. This includes program and logistics managers and senior leaders.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Outdoor Recreation Planning

Unit Sector

Outdoor Recreation

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes

1. Establish the context for risk management.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1. Interpret organisation's strategic direction or policy on risk management, in accordance with general or industry standards.
- 1.2. Identify and analyse nature and extent of program objectives and activities offered by the organisation.
- 1.3. Determine risk management context with consideration of different programs, client group characteristics and requirements for competent leaders.

- 1.4. Determine overall sources of risk to guide risk management plans and practices for programs.
 - 1.5. Identify insurance limitations and exclusions and determine effects on risk management processes.
 - 1.6. Identify whether the proposed program aligns with the organisation's risk tolerance.
2. Plan for risk management.
 - 2.1. Identify, interpret and select appropriate and contemporary risk management models to suit organisational requirements.
 - 2.2. Investigate and identify all sources of foreseeable risks associated with design and delivery of the program in consultation with relevant stakeholders.
 - 2.3. Ensure identification of human risk factors relevant to dependent participants in outdoor recreation activities.
 - 2.4. Account for risks presented by third party provider and requirements asked by them.
 - 2.5. Analyse risks, determine levels and acceptable and unacceptable risks and document in consultation with relevant stakeholders.
 - 2.6. Identify risk treatment options, and select preferred risk management methods in consultation with relevant personnel.
 - 2.7. Document and present risk management plan for approval by relevant personnel and other parties as required; modify and finalise as required.
3. Develop resources and communicate to personnel and clients.
 - 3.1. Develop hazard identification and risk assessment templates for program activities.
 - 3.2. Identify organisational requirements for pre-activity participant safety briefings.
 - 3.3. Develop and provide program risk communication documents for client and participants.
 - 3.4. Develop and provide participant waivers or informed consents in consultation with relevant personnel or with appropriate legal advice.
 - 3.5. Incorporate requirements of third party provider into all resources for clients and personnel.
 - 3.6. Establish and implement induction or training to inform activity leaders about organisational risk management practices and documents.
4. Manage and evaluate risk management practices.
 - 4.1. Determine staffing requirements for program activities and allocate suitable personnel for management of risk.
 - 4.2. Monitor leader and participant compliance with program risk management practices.

- 4.3. Review incident reports and analyse causal factors.
- 4.4. Track incidents, collate and analyse incident trends and report findings.
- 4.5. Review risk management practices and initiate change in practices to achieve reduced incidents.
- 4.6. Communicate the outcomes of evaluation to relevant stakeholders.

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

SKILLS	DESCRIPTION
Reading skills to:	interpret complex and potentially unfamiliar materials describing policies and standards for risk management.
Writing skills to:	develop comprehensive risk management plans and operational documents using language easily understood by clients, participants and staff.
Oral communications skills to:	explain legal and conceptual information to a full range of outdoor recreation personnel using language easily understood.
Numeracy skills to:	score the level of risk and calculate overall risk level for hazards.
Self-management skills to:	- take responsibility for risk management planning from initiation through to evaluation - critically evaluate successes and failures of practices to initiate improvements.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume Implementation Guides -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1ca50016-24d2-4161-a044-d3faa200268b>