



Australian Government

SIFFFNL010 Plan and conduct funeral ceremonies

Release: 1

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Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to prepare and perform a funeral ceremony in the absence of clergy or a celebrant according to the needs of clients, including making a funeral ceremony address. The unit applies to funeral-conducting staff and involves working autonomously with a high level of responsibility and according to work health and safety, relevant legislation and workplace policies and procedures.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Competency Field

Funeral Operations

Unit Sector

Funeral Directing

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1. Plan funeral ceremonies.

2. Prepare ceremonial addresses.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Liaise with clients to plan and develop an appropriate funeral ceremony.
- 1.2 Collaborate with funeral personnel to identify and confirm funeral ceremony arrangements and requirements.
- 1.3 Liaise with ceremony participants to identify individual roles.
- 1.4 Identify and organise required resources.
- 2.1 Determine required length of address according to funeral arrangements and client requirements.
- 2.2 Review available information on the deceased.
- 2.3 Incorporate public speaking techniques to enhance quality of ceremonial address.
- 2.4 Prepare and review address with clients and colleagues.

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| 3. Perform funeral ceremonies. | 3.1 Deliver address according to appropriate public speaking strategies and agreed timeframe. |
| | 3.2 Take account of ceremony participants according to agreed funeral ceremony arrangements. |
| | 3.3 Close funeral ceremony according to agreed funeral ceremony arrangements. |
| 4. Review funeral ceremonies. | 4.1 Request client feedback and review responses. |
| | 4.2 Reflect on own performance and note areas for improvement and appropriate strategies. |
| | 4.3 Record and report evaluation. |

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

SIFFFNL009A Plan and conduct funeral ceremony.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c2c3131e-4418-4aa3-8ff1-a855c95f7fd6>