



Australian Government

SIFEWHS001 Follow mortuary work health and safety procedures

Release: 2

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Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to apply work health and safety/occupational health and safety legislation and codes of practice in a mortuary environment. It applies to embalming staff and other funeral home staff involved in mortuary work and body preparation and who are required to follow in accordance to work health and safety, relevant legislation and workplace policies and procedures.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Competency Field

Work Health and Safety

Unit Sector

Embalming

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1. Apply workplace safety, security and emergency procedures.
2. Perform safe manual handling.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Identify and apply relevant workplace policies and procedures.
- 1.2 Recognise and report workplace hazards and unsafe situations to appropriate personnel.
- 1.3 Locate and use emergency equipment.
- 2.1 Identify and assess manual handling requirements.
- 2.2 Select and plan lifting technique according to manual handling requirements.
- 2.3 Prepare and clear work area of obstacles and hazards as required.
- 2.4 Apply correct lifting, carrying and placement techniques

- according to manual handling requirements.
- 2.5 Apply safety precautions when using mechanical aids.
- 2.6 Coordinate multiple person manual handling tasks as required.
3. Implement strategies to prevent infection in the workplace.
- 3.1 Apply personal hygiene practices and standard precautions.
- 3.2 Select, use and maintain personal protective equipment.
- 3.3 Handle and dispose of potentially infectious waste.
4. Handle and store hazardous substances safely.
- 4.1 Recognise hazardous substances from available workplace information.
- 4.2 Identify and apply storage requirements for hazardous substances according to relevant legislation and workplace policies and procedures.
- 4.3 Comply with signage for hazardous substances.
- 4.4 Identify problems with signage and take corrective action when required.
- 4.5 Check and use personal protective equipment when handling hazardous chemicals according to workplace policies and procedures.
- 4.6 Use, handle and dispose of hazardous substances according to manufacturer guidelines, relevant legislation and workplace policies and procedures.
- 4.7 Identify and comply with accident reporting procedures.
- 4.8 Check and use trolleys and take corrective action where required.
- 4.9 Examine and use emergency equipment and take corrective action where required.
5. Use strategies to prevent work overload.
- 5.1 Observe nominated rest times and breaks.
- 5.2 Identify workload and raise potential issues with appropriate staff.
- 5.3 Clarify and observe work roles.
- 5.4 Ensure debriefing opportunities as required.
6. Carry out general housekeeping.
- 6.1 Monitor cleanliness, safety and tidiness of workplace and remove general waste as required.
- 6.2 Use, maintain and store housekeeping equipment and supplies according to workplace policies and procedures and manufacturer guidelines.
- 6.3 Tag damaged items and notify appropriate personnel of

maintenance requirements.

6.4 Report housekeeping issues to appropriate personnel according to workplace policies and procedures.

7. Comply with documentation and reporting requirements.

7.1 Complete work health and safety incident and accident reports according to relevant legislation and workplace policies and procedures.

7.2 Report ongoing workplace hazards to appropriate personnel according to and relevant legislation and workplace policies and procedures.

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

SIFOHS003A Follow mortuary OHS procedures.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c2c3131e-4418-4aa3-8ff1-a855c95f7fd6>