



**Australian Government**

# **SIFEMWK018 Supervise mortuary operations**

**Release: 1**

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## Modification History

Not applicable.

## Application

This unit describes the performance outcomes, skills and knowledge required to oversee mortuary operations and ensure that the mortuary environment remains hygienic and secure. It applies to supervisory funeral home and mortuary staff who monitor the implementation of mortuary body preparation procedures, ensuring that all work is carried out according to work health and safety, relevant legislation and workplace policies and procedures.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

## Competency Field

Mortuary Work and Embalming

## Unit Sector

Embalming

## Elements and Performance Criteria

### ELEMENTS

Elements describe the essential outcomes.

1. Apply procedural knowledge to the operation of a mortuary.
2. Oversee mortuary scheduling and operations.

### PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Become familiar with duties and responsibilities of mortuary staff.
- 1.2 Identify mortuary procedures and body preparation procedures, including identification checks.
- 1.3 Recognise social, religious and cultural requirements for handling, preparing and embalming deceased persons.
- 1.4 Establish mortuary work health and safety procedures and infection control practices.
- 1.5 Communicate mortuary procedures and practices to staff as appropriate.
- 2.1 Supervise mortuary schedules and assist staff to resolve scheduling difficulties and contingencies.
- 2.2 Monitor application of mortuary procedures and

address inconsistencies.

2.3 Administer application of body preparation procedures and address inconsistencies.

2.4 Communicate recommended changes to practices and procedures to appropriate personnel.

## Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance.

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed below:

- Learning skills to interpret mortuary procedures.
- Problem-solving skills to identify and resolve scheduling difficulties and inconsistencies in practices.
- Planning and organisational skills to monitor mortuary schedules.

## Unit Mapping Information

SIFEMWK012A Supervise mortuary operations.

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c2c3131e-4418-4aa3-8ff1-a855c95f7fd6>