



**Australian Government**

# **Assessment Requirements for SIFCCAC010 Supervise burials**

**Release: 1**

# Assessment Requirements for SIFCCAC010 Supervise burials

## Modification History

Not applicable.

## Performance Evidence

Evidence of the ability to:

- communicate legislative and burial requirements and schedules to appropriate personnel
- coordinate required personnel, tools, equipment and machinery and monitor operations to ensure all burial works are conducted safely and efficiently and in accordance with work specifications and burial schedules
- supervise the safe and efficient burial of remains and reinstate the good presentation of burial site.

Evidence of performance of supervising staff on the conduct of five or more burials is required to demonstrate consistency of performance and ability to respond to different situations.

## Knowledge Evidence

Demonstrated knowledge of:

- federal, state or territory, and local government legislation and regulations relating to work health and safety/occupational health and safety and conduct of burials
- workplace policies and procedures regarding conduct of burials
- standard cemetery operating procedures, including gravedigging
- cemetery or crematorium records and booking systems
- social, religious and cultural differences and traditions in relation to burials
- professional funeral services industry parameters and protocols in dealing with the deceased and the bereaved
- roles and duties of cemetery and crematorium personnel
- effective strategies for dealing with breaches in relation to:
  - inappropriate staff behaviour
  - inappropriate response to client behaviour
  - inefficient work performance
- documentation in relation to supervising burials, including but not restricted to:
  - burial documentation
  - council permits
  - schedule running sheets
- cemetery plan or map.

## Assessment Conditions

Skills must be demonstrated in a cemetery or crematoria workplace:

- using suitable equipment and resources, including:
  - burial schedules and funeral booking systems
- under industry operating conditions where there is:
  - integration of tasks with possible interruptions to work typical of the job role
  - speed and timing requirements that reflect commercial operating conditions
  - interaction with relevant personnel

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

## Links

Companion Volume Implementation Guide - <http://www.serviceskills.com.au/resources>