



**Australian Government**

# **SIF50113 Diploma of Funeral Services Management**

**Release 2**

## SIF50113 Diploma of Funeral Services Management

### Modification History

The details of this endorsed qualification are in the table below. The latest information is at the top.

<b>Release</b>	<b>Comments</b>
Two	Imported units from the following training packages updated: <ul style="list-style-type: none"><li>• BSB Business Services</li></ul>
One	Revised qualification. Reflects the Standards for Training Packages.

## Qualification Description

This qualification reflects the role of individuals who use sound knowledge of industry operations and a broad range of specialised managerial skills to coordinate funeral services operations within a funeral home organisation, mortuary or cemetery and crematoria.

Individuals performing this role work autonomously, have responsibility for others and make a range of operational business decisions in known and changing environments. Individuals in this role require sound knowledge and application in supporting people dealing with loss and grief.

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

## Packaging Rules

12 units must be completed:

- 5 core units
- 7 elective units consisting of:
  - a minimum of 3 elective units from the elective units listed below
  - a maximum of 4 elective units, first packaged at AQF level 4, 5 or 6, from elsewhere in SIF Funeral Services Training Package, or any other current Training Package or accredited course. Refer to the AQF packaging of Funeral Services units in the Companion Volume Implementation Guide.

In all cases, selection of electives must be guided by the job outcome, local industry requirements and the characteristics of this qualification (as per the AQF descriptors).

### Core units

BSBCOM501	Identify and interpret compliance requirements
SIFXADQ003	Monitor contracted services and supplies
SIFXMGT004	Support people dealing with grief and trauma
SIRXMGT003A	Lead and manage people
SIRXWHS403	Provide a safe work environment

### Elective units

#### *Customer Service*

BSBCUS501	Manage quality customer service
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#### *Financial Management*

BSBFIM501            Manage budgets and financial plans

***Information Management***

BSBINM501            Manage an information knowledge or management system

***Leadership***

BSBLED501            Develop a workplace learning environment

***Management***

BSBMGT402            Implement operational plan

BSBMGT403            Implement continuous improvement

BSBMGT502            Manage people performance

***Relationship Management***

BSBREL401            Establish networks

***Sustainability***

BSBSUS501            Develop workplace policy and procedures for sustainability

## **Qualification Mapping Information**

No equivalent qualification.

## **Links**

Companion Volume Implementation Guide - <http://www.serviceskills.com.au/resources>