



**Australian Government**

# **SIF20113 Certificate II in Funeral Operations**

**Release 5**

## SIF20113 Certificate II in Funeral Operations

### Modification History

Release	Comments
Release 5	Release 5. Supersedes and is equivalent to SIF20113 Certificate II in Funeral Operations release 4. Minor change to update First Aid units of competency.
Release 4	Release 4. SIF20113 Certificate II in Funeral Operations supersedes and equivalent to Release 3. SIF20113 Certificate II in Funeral Operations Modifications include removal of unused units of competency in response to Skills Reform Ministerial Statement – 9 October 2020. Elective units removed: <ul style="list-style-type: none"> <li>• SIFCBCR001 Bury coffins and caskets</li> <li>• SIFFFNL001 Assist with the conduct of funerals</li> <li>• SIFFFNL002 Transfer deceased persons</li> <li>• SIFXVHC001 Drive funeral vehicles</li> </ul>
Release 3	Release 3. SIF20113 Certificate II in Funeral Operations supersedes and is equivalent to Release 2. SIF20113 Certificate II in Funeral Operations Imported units from the following training packages updated: <ul style="list-style-type: none"> <li>• BSB Business Services</li> <li>• HLT Health</li> </ul>
Release 2	Release 2. SIF20113 Certificate II in Funeral Operations supersedes and is equivalent to Release 1. SIF20113 Certificate II in Funeral Operations Editorial corrections addressing upload errors in: <ul style="list-style-type: none"> <li>• Qualification Description</li> <li>• Packaging Rules</li> <li>• Qualification Mapping Information</li> </ul>
Release 1	Release 1. SIF20113 Certificate II in Funeral Operations supersedes and is equivalent to SIF20108 Certificate II in Funeral Operations

## Qualification Description

This qualification reflects the role of individuals who undertake routine work in a range of operations that generally lead to pathways within the funeral services industry. These roles are generally performed working under supervision, with limited autonomy and judgement to complete routine but variable tasks in collaboration with others. Knowledge and application of funeral services industry protocols is required when dealing with the bereaved.

These individuals may work in:

- funeral homes, assisting the funeral director in transferring deceased remains; preparing, driving and maintaining funeral vehicles; and assisting in the conduct of funerals
- funeral home mortuaries, providing administration and operational support, which may include contact with deceased remains
- cemeteries assisting with the maintenance of grounds and structures, or assisting with digging graves or assisting with transferring and burying coffins and caskets.

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

## Packaging Rules

12 units must be completed:

- 3 core units
- 9 elective units consisting of:
  - a maximum of 2 units from Group A: Work Health and Safety
  - a minimum of 4 elective units must be selected from the General elective units listed below
  - a maximum of 4 elective units, first packaged at AQF level 2 or 3, may be selected from elsewhere in SIF Funeral Services Training Package or any other current Training Package or accredited course. Refer to the AQF packaging of Funeral Services units in the Companion Volume Implementation Guide.

In all cases, selection of electives must be guided by the job outcome, local industry requirements and the characteristics of this qualification (as per the AQF descriptors).

### Core units

SIFXCSS001 Provide service to clients

SIFXIND002 Work effectively in the funeral services industry

SIFXIND003 Deal with grief responses

### Elective units

#### *Group A: Work Health and Safety*

SIFCWHS001 Identify hazards and assess risks in a cemetery or crematorium

SIFEWHS001 Follow mortuary work health and safety procedures

SIFXWHS001 Follow work health and safety procedures

SIFXWHS002 Follow infection and contamination control procedures

### **General elective units**

#### ***Building and Grounds Maintenance***

AHCPGD201A Plan trees and shrubs

AHCPGD203A Prune shrubs and small trees

AHCPMG202A Treat plant pests, diseases and disorders

SIFCBGM001 Provide general grounds care

SIFCBGM002 Maintain property and structures

#### ***Burial and Cremation Operations***

SIFCBCR002 Backfill and make good graves

SIFCBCR003 Dig graves manually

#### ***Business Administration***

BSBINM201 Process and maintain workplace information

BSBWOR204 Use business technology

#### ***Funeral Operations***

SIFFFNL003 Transfer coffins and caskets

#### ***Mortuary Work and Embalming***

SIFEMWK001 Encoffin deceased persons

SIFEMWK002 Clean and sterilise mortuary items and equipment

#### ***Sustainability***

BSBSUS201 Participate in environmentally sustainable work practices

#### ***Vehicles***

SIFXVHC002 Inspect and maintain vehicles and equipment

### ***Work Health and Safety***

HLTAID011 Provide first aid

## **Qualification Mapping Information**

SIF20113 Certificate II in Funeral Operations supersedes and is equivalent to SIF20108 Certificate II in Funeral Operations.

## **Links**

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c2c3131e-4418-4aa3-8ff1-a855c95f7fd6>