SIF20113 Certificate II in Funeral Operations

Release 3
SIF20113 Certificate II in Funeral Operations

Modification History
The details of this endorsed qualification are in the table below. The latest information is at
the top.

<table>
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<th>Release</th>
<th>Comments</th>
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| Three   | Imported units from the following training packages updated:  
• BSB Business Services  
• HLT Health |
| Two     | Editorial corrections addressing upload errors in:  
• Qualification Description  
• Packaging Rules  
• Qualification Mapping Information |
| One     | Revised qualification. Reflects the Standards for Training Packages. |

Qualification Description
This qualification reflects the role of individuals who undertake routine work in a range of operations that generally lead to pathways within the funeral services industry. These roles are generally performed working under supervision, with limited autonomy and judgement to complete routine but variable tasks in collaboration with others. Knowledge and application of funeral services industry protocols is required when dealing with the bereaved.

These individuals may work in:
• funeral homes, assisting the funeral director in transferring deceased remains; preparing, driving and maintaining funeral vehicles; and assisting in the conduct of funerals  
• funeral home mortuaries, providing administration and operational support, which may include contact with deceased remains  
• cemeteries assisting with the maintenance of grounds and structures, or assisting with digging graves or assisting with transferring and burying coffins and caskets.

No licensing, legislative or certification requirements apply to this qualification at the time of publication.
Packaging Rules

12 units must be completed:

- 3 core units
- 9 elective units consisting of:
  - a maximum of 2 units from Group A: Work Health and Safety
  - a minimum of 4 elective units must be selected from the General elective units listed below
  - a maximum of 4 elective units, first packaged at AQF level 2 or 3, may be selected from elsewhere in SIF Funeral Services Training Package or any other current Training Package or accredited course. Refer to the AQF packaging of Funeral Services units in the Companion Volume Implementation Guide.

In all cases, selection of electives must be guided by the job outcome, local industry requirements and the characteristics of this qualification (as per the AQF descriptors).

Core units

SIFXCSS001  Provide service to clients
SIFXIND002  Work effectively in the funeral services industry
SIFXIND003  Deal with grief responses

Elective units

Group A: Work Health and Safety

SIFCWHS001  Identify hazards and assess risks in a cemetery or crematorium
SIFEWHS001  Follow mortuary work health and safety procedures
SIFXWHS001  Follow work health and safety procedures
SIFXWHS002  Follow infection and contamination control procedures

General elective units

Building and Grounds Maintenance

AHCPGD201A  Plan trees and shrubs
AHCPGD203A  Prune shrubs and small trees
AHCPMG202A  Treat plant pests, diseases and disorders
SIFCBGM001  Provide general grounds care
SIFCBGM002  Maintain property and structures
Burial and Cremation Operations
SIFCBCR001  Bury coffins and caskets
SIFCBCR002  Backfill and make good graves
SIFCBCR003  Dig graves manually

Business Administration
BSBINM201  Process and maintain workplace information
BSBWOR204  Use business technology

Funeral Operations
SIFFFNL001  Assist with the conduct of funerals
SIFFFNL002  Transfer deceased persons
SIFFFNL003  Transfer coffins and caskets

Mortuary Work and Embalming
SIFEMWK001  Encoffin deceased persons
SIFEMWK002  Clean and sterilise mortuary items and equipment

Sustainability
BSBSUS201  Participate in environmentally sustainable work practices

Vehicles
SIFXVHC001  Drive funeral vehicles
SIFXVHC002  Inspect and maintain vehicles and equipment

Work Health and Safety
HLTAID003  Provide first aid

Qualification Mapping Information
SIF20108 Certificate II in Funeral Services
Links