



Australian Government

Department of Education, Employment and Workplace Relations

SIB30110 Certificate III in Beauty Services

Revision Number: 1

SIB30110 Certificate III in Beauty Services

Modification History

Not applicable.

Description

This qualification reflects the role of individuals who are competent in interacting with customers, providing a range of beauty services which may include make-up, waxing, nail technology, lash and brow treatments, and demonstrating and selling retail skin care and other cosmetic products.

Work would be undertaken in beauty therapy salons and in the wider beauty industry.

This qualification is designed to reflect the role of those who perform some complex or non-routine activities involving individual responsibility or autonomy or collaboration with others as part of a team.

This qualification is suitable for an Australian Apprenticeship pathway.

Pathways Information

Not applicable.

Licensing/Regulatory Information

Not applicable.

Entry Requirements

Entry requirements

There are no entry requirements to this qualification.

Employability Skills Summary

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The following table contains a summary of the employability skills required by the beauty industry for this qualification. The employability skills facets described here are broad industry requirements that may vary depending on qualification packaging options.

Employability skill	Industry/enterprise requirements for this qualification include:
Communication	Communication skills, both verbal and non-verbal, are used to establish and meet the needs of clients. This is done through questioning and observation and by providing clear information on products used and services proposed or performed. Clients may also need reassurance or have questions answered throughout the performance of a service. Product information is read and interpreted to make safe and appropriate recommendations to clients. Communication skills are also used to follow instructions and respond to change, such as current workplace environmental sustainability procedures.
Problem solving	Problem-solving skills are used when applying knowledge of contraindications to anticipate and mitigate problems by advising clients of alternative options and/or referring them to alternative practitioners. Problem-solving skills are also applied in the performance of routine retail activities, such as selling products and demonstrating skin care products. Problem solving is supported in the beauty environment by referral to legislation and/or industry guidelines, such as health and hygiene.
Initiative and enterprise	Opportunities to use initiative and enterprise skills occur with the identification and provision of the most appropriate products and/or services to meet the needs of clients, within the boundaries of any contraindications which may be present. A beauty operator also needs to adapt services where there is a change in the client's condition during a service. Initiative and enterprise are also used to recognise where additional levels of service can be provided to a client.
Teamwork	Teamwork requires knowledge of the roles and responsibilities of all team members and accepted or expected workplace practices. It includes the ability to communicate with other team members to schedule and service clients, to deal with complaints, and also to support team participation in environmentally sustainable workplace practices.

Employability skill	Industry/enterprise requirements for this qualification include:
Planning and organising	Information, time and resources must be planned and organised to deliver efficient and effective services. The needs of clients must be determined to ensure that all relevant products and equipment are available and time is managed effectively to meet scheduling requirements. The use of resources must be planned and organised to minimise waste and prevent product and environmental contamination.
Self-management	Self-direction is required to achieve desired client outcomes within the time and resource expectations of the workplace. This is supported by establishing a clear understanding of both client and workplace requirements and by actively seeking and responding to feedback. The knowledge and application of health, hygiene and safety requirements are critical to the performance of this role.
Learning	The beauty industry is dynamic, with changes to products and services as new trends emerge. Beauty operators are required to take responsibility for maintaining the currency of their knowledge by identifying and assessing learning opportunities and sources of information, including professional associations and the influences and inter-relationships with complementary industries.
Technology	Technology is used through the use of fixed telephones or telephone systems, retail equipment and in some cases electronic client-booking systems. In a salon, staff must be able to deal with situations where technology fails or becomes unavailable, for example electronic funds transfer technology.

Due to the high proportion of electives required by this qualification, the industry/enterprise requirements described above for each employability skill are representative of the industry in general and may not reflect specific job roles. Learning and assessment strategies for this qualification should be based on the requirements of the units of competency for this qualification.

Packaging Rules

Qualification rules

To achieve a Certificate III in Beauty Services, 20 units must be completed:

- all 9 core units
- 11 electives:
 - all 4 elective units from either of the following groups:
 - Group A - General Beauty
 - Group B - Make-Up

- 7 units from the general elective units:
- a minimum of 4 elective units must be selected from the general elective units listed below
- the remaining units may be selected from this or another endorsed Training Package or accredited course; these must be units which are first packaged at AQF level of 2 or 3.

In all cases selection of electives must be guided by the job outcome sought, local industry requirements and the characteristics of this qualification (as per the AQF descriptors).

Core units	
SIBBCCS301A	Apply the principles of skin biology to beauty treatments
SIBBRES201A	Research and apply beauty industry information
SIBXCCS201A	Conduct financial transactions
SIBXCCS202A	Provide service to clients
SIRXCLM001A	Organise and maintain work areas
SIRXCOM001A	Communicate in the workplace
SIRXIND001A	Work effectively in a retail environment
SIRXOHS001A	Apply safe working practices
SIRXSLS001A	Sell products and services

Elective Group A - General Beauty	
SIBBCCS302A	Advise on beauty services
SIBBFAS201A	Demonstrate retail skin care products
SIBBFAS302A	Provide lash and brow treatments
SIBBHRS301A	Perform waxing treatments

OR

Elective Group B - Make-Up	
BSBDES301A	Explore the use of colour

SIBBFAS303A	Design and apply remedial camouflage make-up
SIBXFAS201A	Design and apply make-up
SIBXFAS202A	Design and apply make-up for photography

General elective units	
Client Services	
SIBBCCS302A	Advise on beauty services
Computer Operations and ICT Management	
SIRXICT001A	Operate retail technology
Design	
BSBDES202A	Evaluate the nature of design in a specific industry context
BSBDES301A	Explore the use of colour
Facial Services	
SIBBFAS201A	Demonstrate retail skin care products
SIBBFAS302A	Provide lash and brow treatments
SIBBFAS303A	Design and apply remedial camouflage make-up
SIBXFAS201A	Design and apply make-up
SIBXFAS202A	Design and apply make-up for photography
Hair Reduction Services	
SIBBHRS301A	Perform waxing treatments
Inventory	
SIRXINV001A	Perform stock control procedures
Merchandising	
SIRXMER001A	Merchandise products
SIRXMER003A	Monitor in-store visual merchandising display

SIRXMER005A	Create a display
Nail Services	
SIBBNLS201A	Work in a nail services framework
SIBBNLS202A	Provide manicure and pedicure services
SIBBNLS203A	Apply ultraviolet gel nail enhancement
SIBBNLS204A	Apply acrylic nail enhancement
SIBBNLS205A	Apply nail art
SIBBNLS206A	Use electric file equipment for nails
SIBBNLS207A	Apply advanced nail art
Retail Product Knowledge	
SIRXRPK002A	Recommend hair, beauty and cosmetic products and services
Sales	
SIRXSLS001A	Sell products and services
Skin Services	
SIBBSKS201A	Pierce ears
SIBBSKS302A	Apply cosmetic tanning products
Small Business Management	
BSBSMB304A	Determine resource requirements for the micro business
BSBSMB402A	Plan small business finances
BSBSMB406A	Manage small business finances
Sustainability	
BSBSUS201A	Participate in environmentally sustainable work practices