



Australian Government

SHBXWHS003 Apply safe hygiene, health and work practices

Release: 1

SHBXWHS003 Apply safe hygiene, health and work practices

Modification History

Supersedes and is not equivalent to SHBXWHS001 Apply safe hygiene, health and work practices.

Application

This unit describes the performance outcomes, skills and knowledge required to follow safe practices to minimise risks to self, client and colleagues in a salon environment.

It requires the ability to follow hygiene and skin penetration guidelines, clean the work area, use electricity safely, identify and report faults, use personal protection and work safely.

This unit applies to workers in environments providing beauty treatments and hairdressing or barbering services. In these environments they work with limited supervision, and have responsibility for providing safe treatments for their clients.

The skills in this qualification must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Work Health and Safety

Unit Sector

Cross-Sector

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1. Protect self from infection risks.
 - 1.1. Select and use personal protective equipment and procedures to minimise infection risk when necessary.
 - 1.2. Follow hand washing procedures prior, during and after individual salon services.
 - 1.3. Cover non-intact skin with waterproof dressing.
 - 1.4. Handle and dispose of sharps correctly to prevent injuries according to regulations, standards and guidelines for clinical waste management.

2. Apply organisational safety procedures.
 - 2.1. Follow safety directions of supervisors, managers, workplace safety warning signs and other nominated risk control measures.
 - 2.2. Promptly report unsafe work practices, including any bullying and harassment, and breaches of health, safety and security measures.
 - 2.3. Apply manual handling procedures to all manual handling tasks.
 - 2.4. Identify and remove hazards from immediate workplace area and report work-related hazards and incidents to supervisor.
 - 2.5. Participate in workplace health and safety consultative processes and risk assessments for and contribute to risk control decisions.

3. Use electricity safely.
 - 3.1. Take preventive measures to minimise static electricity in the salon.
 - 3.2. Use electrical equipment safely during treatments.
 - 3.3. Identify and report electrical faults or potential unsafe work practices.
 - 3.4. Store electrical equipment safely.

4. Minimise infection risks in the salon environment.
 - 4.1. Take preventative action to minimise potential cross-infection risk between clients and between clients and colleagues.
 - 4.2. Use standard and additional precautions for treatments as required.
 - 4.3. Apply skin penetration guidelines to treatments as required.

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| 5. Follow infection control procedures. | <p>5.1. Select and use appropriate procedures, products and equipment for cleaning and disinfecting work surfaces and equipment prior to, during and after treatments.</p> <p>5.2. Dispose of single-use items and leftover products immediately after use.</p> <p>5.3. Prevent blood to blood contact by following standard precautions of personal protection procedures.</p> <p>5.4. Clean blood or body fluid spills following organisational policies and procedures.</p> <p>5.5. Change towels and linen between clients, and use disposable equipment coverings as applicable.</p> <p>5.6. Prevent contamination of products by following safe practices and using dispensers and single use spatulas as applicable.</p> |
| 6. Follow procedures for emergency situations. | <p>6.1. Follow fire and emergency procedures including workplace evacuation.</p> <p>6.2. Identify designated personnel responsible for first aid and evacuation procedures.</p> <p>6.3. Identify and follow safety alarms.</p> |
| 7. Clean salon. | <p>7.1. Routinely clean surfaces in workplace and maintain common areas in a safe and uncluttered manner minimising inconvenience to customers and staff.</p> <p>7.2. Mix and store cleaning chemicals according to manufacturer guidelines, safety data sheets and salon requirements.</p> <p>7.3. Store salon equipment to ensure cleanliness and readiness for next use.</p> <p>7.4 Safely dispose general waste and hazardous substances in designated bins to minimise negative environmental impacts.</p> |

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

SKILLS

DESCRIPTION

- Reading skills to:
- interpret symbols used for Occupational Health and Safety (OHS) or Work Health and Safety (WHS) hazards
 - interpret and follow manufacturer instructions for safe use, dilution and storage of cleaning and disinfection products.
- Writing skills to:
- write legible workplace documentation
 - complete incident reports to provide clear and succinct details.
- Oral communication skills to:
- ask open and closed probe questions and actively listen to clarify workplace safety information and instruction
 - clearly present own viewpoint on workplace safety issues during consultation.
- Numeracy skills to:
- calculate ratios of cleaning and disinfecting products and disinfection timing.
- Teamwork skills to:
- work collaboratively with colleagues to implement and follow safe work procedures.

Unit Mapping Information

Supersedes and is not equivalent to SHBXWHS001 Apply safe hygiene, health and work practices.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=255d312b-db07-48f2-b6d6-1b0b06c42898>