



Australian Government

SFLWHS001 Participate in safe work practices

Release: 1

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Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to incorporate safe work practices into day-to-day floristry workplace activities. It requires the ability to follow predetermined health, safety and security policies and procedures and to participate in organisational work health and safety management practices.

This unit applies to all floristry industry businesses including retail floristry shops, studio or online businesses and those that specialise in corporate or special events. It applies to florists working at all levels including junior and senior florists, studio florists and floral designers.

The unit incorporates the requirement for all employees under state and territory Occupational Health and Safety (OHS) or Work Health and Safety (WHS) legislation, to participate in the management of their own health and safety, that of their colleagues and anyone else in the workplace. They must cooperate with their employer and follow practices to ensure safety at work.

No occupational licensing, certification or other legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Work Health and Safety

Unit Sector

Floristry

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1. Work safely.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Follow organisational health and safety policies and procedures.
- 1.2 Incorporate safe work practices into own workplace

- activities.
- 1.3 Follow safety directions of supervisors, managers, workplace safety warning signs and other nominated risk control measures.
 - 1.4 Use personal protective equipment and clothing.
 - 1.5 Promptly report unsafe work practices including any bullying and harassment, and breaches of health, safety and security procedures.
 - 1.6 Identify and remove hazards from immediate workplace area and report all workplace hazards as they arise.
2. Follow procedures for emergency situations.
 - 2.1 Recognise emergency and potential emergency situations.
 - 2.2 Follow organisational security and emergency procedures.
 - 2.3 Seek assistance from colleagues or authorities during emergency situations.
 - 2.4 Complete emergency incident reports accurately, following organisational procedures.
 3. Participate in organisational work health and safety practices.
 - 3.1 Participate in work health and safety management practices developed by the organisation to ensure a safe workplace.
 - 3.2 Actively participate in the work health and safety consultation processes.
 - 3.3 Participate in risk assessments and contribute to risk control decisions.
 - 3.4 Report work health and safety issues and concerns as they arise.

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed below:

Skills	Description
Reading skills to:	<ul style="list-style-type: none"> • read and interpret workplace safety signs, policies, procedures and emergency evacuation plans.
Writing skills to:	<ul style="list-style-type: none"> • complete basic template reports about hazards, injuries and emergency and dangerous incidents.
Oral communication skills to:	<ul style="list-style-type: none"> • ask open and closed probe questions and actively listen to clarify WHS information and instruction

- clearly present own viewpoint on WHS issues during consultation.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1fbe7a66-4c60-4b1c-8616-a3e693d9d8b9>