Assessment Requirements for SFLSOP004 Receive and store floristry stock

Release: 1

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Modification History

Not applicable.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- receive, store and rotate these types of perishable and non-perishable floristry stock over 3 supply periods:
  - fresh and dry flower and plant materials:
    - non-Australian species whether they are grown in Australia or overseas
    - Australian species
  - gift cards
  - gifts
  - novelties
  - perishable food
  - potted plants
  - wrapping and packaging materials:
    - bows
    - boxes
    - cellophane
    - paper
    - polypropylene
    - raffia
    - ribbons
- choose and prepare environmental conditions to:
  - store flowers, plant materials and perishable food items:
    - in cool rooms or refrigerators
    - at room temperature
  - protect flower and plant materials from exposure to:
    - accidental damage through pedestrian traffic
    - environmental heat and light
    - heating or air conditioning
    - winds and drafts.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- principles of stock control for perishable products:
  - rotation and replenishment
  - product life cycle and maximising the use of all stock
  - checking for slow moving items
  - segregation of food from non-food items that have potential to cross-contaminate
- functions and features of stock control systems:
  - computerised systems
  - electronic equipment
  - documentation
- floristry industry and organisational procedures for:
  - selection of quality incoming stock, including criteria
  - stock security
  - recording incoming stock
  - recording and reporting on discrepancies and quality deficiencies
  - recording stock levels
- key features of a wide variety of fresh, dry and preserved flower and plant materials:
  - visual characteristics to identify, handle and store appropriately
  - handling techniques to avoid spoilage
  - general care requirements
  - optimum environmental storage conditions, including temperature, light and humidity controls
- features of spoilt flower and plant materials
- characteristics of common flower and plant pests and diseases:
  - visual symptoms
  - segregation methods to avoid cross contamination
  - disposal methods
- optimum environmental storage conditions, including temperature, light and humidity controls, for perishable food commonly sold by the floristry industry
- types and correct use of personal protection equipment for stock control activities
- safe manual handling techniques for moving and storing floristry stock; those for bending, lifting and carrying heavy items
- health issues and safe handling techniques for:
  - toxic flower and plant materials
  - flower and plant materials treated with toxic fungicides and pesticides
  - cleaning and disinfection products
- cleaning techniques and uses of cleaning and disinfection products for floristry stock handling and storage areas

- cleaning and disinfection products:
  - role, use and basic content of Safety Data Sheets (SDS) or plain English workplace documents or diagrams that interpret SDS content
  - safe practices for storing
  - environmentally sound disposal methods for hazardous waste
- environmental impacts of cleaning stock handling and storage areas and practices for reducing water and energy use
- environmentally sound disposal methods for floristry waste:
  - recyclable materials
  - spoiled and diseased flower and plant materials
  - flower and plant materials that have a propensity to propagate weeds
- basic aspects of local state or territory environmental protection laws:
  - requirements for growers and harvesters to provide licence details to the floristry business
  - record keeping requirements for licensed products.

Assessment Conditions

Skills must be demonstrated in a floristry preparation and product construction environment with stock control and storage facilities for perishable and non-perishable floristry stock. This can be:

- an industry workplace
- a simulated industry environment operated within a training organisation.

Assessment must ensure use of:

- a cool room or refrigerator
- fixed or moveable storage shelves
- personal protective equipment
- cleaning cloths
- cleaning equipment
- containers
- cutting tools
- a diverse, commercial range of floristry stock:
  - fresh and dry flower and plant materials:
    - non-Australian species whether they are grown in Australia or overseas
    - Australian species
  - gift cards
  - gifts
  - novelties
  - perishable food
  - potted plants

- wrapping and packaging materials
- a diverse, commercial range of cleaning products
- instructions for cleaning product use
- cleaning product Safety Data Sheets (SDS) or plain English workplace documents or diagrams that interpret SDS content
- stock control documentation:
  - orders
  - delivery dockets
- current plain English regulatory documents distributed by government regulators for managing licensed products
- organisational procedures for:
  - selection of quality incoming stock, including criteria
  - stock security
  - recording incoming stock
  - recording and reporting on discrepancies and quality deficiencies
  - recording stock levels
- assessment activities that allow the individual to work with commercial speed, timing and productivity to complete stock control activities within nominated deadlines.

Assessors must satisfy the Standards for Registered Training Organisation's requirements for assessors, and:

- hold a qualification or Statement of Attainment in Floristry which includes this unit of competency or equivalent; and
- have worked as a florist in the industry for at least three years where they have applied this unit of competency or equivalent.

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1fbe7a66-4c60-4b1c-8616-a3e693d9d8b9