



Australian Government

Department of Education, Employment and Workplace Relations

SFICOMP405C Perform post-surveillance duties

Release: 1

SFICOMP405C Perform post-surveillance duties

Modification History

Not Applicable

Unit Descriptor

Unit descriptor	<p>This unit of competency involves performing activities that occur on conclusion of the surveillance operation. This includes maintaining and storing surveillance equipment, preparing surveillance product in support of court proceedings or to other client needs, and disseminating information gathered during surveillance to the client.</p> <p>No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.</p>
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Application of the Unit

Application of the unit	<p>This competency is one in a series specialising in on-land surveillance. The others are:</p> <p>SFICOMP402C Plan the surveillance operation</p> <p>SFICOMP403C Operate and maintain surveillance equipment</p> <p>SFICOMP404C Operate an observation post</p> <p>SFICOMP406C Perform mobile surveillance</p>
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Licensing/Regulatory Information

Refer to Unit Descriptor

Pre-Requisites

Prerequisite units		
	SFICOMP404C	Operate an observation post

Prerequisite units		

Employability Skills Information

Employability skills	This unit contains employability skills.
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Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a unit of competency.	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the required skills and knowledge section and the range statement. Assessment of performance is to be consistent with the evidence guide.
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Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Store and secure equipment	<p>1.1. Equipment is stored.</p> <p>1.2. <i>Security</i> of surveillance equipment is maintained when not in use.</p> <p>1.3. Maintenance of equipment is conducted according to a maintenance schedule.</p>
2. Prepare surveillance product to a standard that meets court requirements	<p>2.1. Witness statements, photographs, video footage and surveillance exhibits are labelled and stored.</p> <p>2.2. Information gathered during surveillance is disseminated to relevant parties.</p> <p>2.3. Running sheets are <i>adopted</i>.</p> <p>2.4. <i>Continuity and security</i> of surveillance product is maintained and acceptable for presentation in court.</p>
3. Participate in debriefing session on the surveillance activity	<p>3.1. Debriefing session is attended and information and feedback relating to the surveillance activity are provided, as required.</p> <p>3.2. Contributions are made to the <i>post-surveillance report</i> commensurate with level of responsibility and involvement in the surveillance activity.</p>

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE
This section describes the skills and knowledge required for this unit.
<p>Required skills</p> <ul style="list-style-type: none"> • analysing information related to surveillance activity • communicating observations and analysis results to others • disseminating information according to jurisdictional requirements • maintaining equipment • preparing briefs • sharing information as part of a team • working as part of a team developing the surveillance product.
<p>Literacy skills used for:</p>

REQUIRED SKILLS AND KNOWLEDGE

- analysing surveillance-related information
- preparing briefs.

Numeracy skills used for:

- counting and calculations involving time, distances and/or quantities
- estimating height, weight and number of people
- estimating quantity and size of product.

Required knowledge

- evidentiary requirements
- jurisdictional policies, procedures and laws
- maintenance and use of surveillance equipment
- surveillance methods.

Evidence Guide

EVIDENCE GUIDE	
<p>The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.</p>	
Overview of assessment	
Critical aspects for assessment evidence required to demonstrate competence in this unit	<p>Assessment must confirm the ability to:</p> <ul style="list-style-type: none"> prepare surveillance product to a standard that meets jurisdictional and legal requirements. This will be obtained through the analysis of information gathered during surveillance activities. <p>Assessment must confirm knowledge of:</p> <ul style="list-style-type: none"> jurisdictional policies, procedures and laws relevant to surveillance operations and allowable evidence.
Context of and specific resources for assessment	<p>Assessment is to be conducted at the workplace or in a simulated work environment.</p> <p>Resources may include:</p> <ul style="list-style-type: none"> surveillance plan scheduled maintenance program for surveillance equipment running sheets exhibits surveillance equipment requiring maintenance, including manufacturer guidelines work team.
Method of assessment	<p>The following assessment methods are suggested:</p> <ul style="list-style-type: none"> written post-surveillance reports observation of participation in a debriefing session observation of surveillance equipment maintenance activities demonstration of preparation exhibits assessment of possible improvements in surveillance activity.
Guidance information for assessment	<p>This unit may be assessed holistically with other units within a qualification.</p>

Range Statement

RANGE STATEMENT	
<p>The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Italicised wording, if used in the performance criteria, is detailed below. Essential operating conditions that may be present with training and assessment (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) may also be included.</p>	
Security ensures:	<ul style="list-style-type: none"> the prevention of loss or damage or compromise of equipment.
Adopted means:	<ul style="list-style-type: none"> the process of surveillance officers legally acknowledging the accuracy of an observation.
Continuity and security means:	<ul style="list-style-type: none"> management of surveillance product in accordance with accepted practice.
Post-surveillance report means:	<ul style="list-style-type: none"> a report prepared to the agreed format on any operational issues that may have emerged during the surveillance operation and which requires consideration with a view to subsequent action.

Unit Sector(s)

Unit sector	Fisheries compliance
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Co-requisite units

Co-requisite units	

Competency field

Competency field	
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