



**Australian Government**

# **SFIXSI102 Communicate in the seafood industry**

**Release: 1**

## SFIXSI102 Communicate in the seafood industry

### Modification History

Release	Comments
Release 1	This version released with SFI Seafood Industry Training Package Version 1.0.

### Application

This unit of competency describes the skills and knowledge required to communicate in the seafood industry. It includes the ability to read and interpret instructions, locate information, participate in workplace discussions and record workplace data that requires the calculation of workplace measures.

The unit applies to individuals who work in the seafood industry and perform a range of routine and predictable activities that require fundamental communication skills in a defined context under the direction of a supervisor.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

### Pre-requisite Unit

Nil

### Unit Sector

Cross Sector (XSI)

### Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Perform routine workplace duties following simple written notices	1.1 Read and interpret written workplace notices 1.2 Follow routine written instructions or procedures in sequence 1.3 Seek clarification when any instruction or procedure is not understood
2. Interpret written	2.1 Locate specific information relevant to work purpose

<b>Elements</b>	<b>Performance Criteria</b>
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
material	2.2 Interpret key written information relevant to work purpose
3. Follow simple spoken messages	3.1 Listen to and interpret spoken information 3.2 Follow instructions or procedures in appropriate sequence for task and according to information received 3.3 Seek clarification when instruction or procedure is not understood
4. Participate in team discussion	4.1 Attend team meetings according to scheduled time 4.2 Express own opinions clearly and listen to those of others without interruption 4.3 Conduct discussion with others in a courteous manner appropriate to audience and cultural background 4.4 Ask and respond to questions about simple routine workplace procedures and matters concerning conditions of employment
5. Complete work related documents	5.1 Complete forms relating to conditions of employment accurately and legibly 5.2 Complete forms documenting routine tasks accurately and legibly
6. Estimate, calculate and record routine workplace measures	6.1 Make estimates of routine workplace measures 6.2 Calculate routine workplace measures using basic arithmetic processes 6.3 Record workplace data on workplace forms and documents 6.4 Identify and rectify errors in recording information on forms and documents

## Foundation Skills

*This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.*

<b>Skill</b>	<b>Description</b>
Navigate the world of work	<ul style="list-style-type: none"> <li>Identifies, with guidance, main tasks, rights and responsibilities of own role</li> <li>Meets a limited range of explicit workplace conventions and</li> </ul>

Skill	Description
	protocols
Interact with others	<ul style="list-style-type: none"> <li>Recognises basic values, beliefs and cultural expectations of others</li> </ul>
Get the work done	<ul style="list-style-type: none"> <li>Recognises and seeks guidance to correct simple problems</li> </ul>

## Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
SFIXSI102 Communicate in the seafood industry	SFICORE103C Communicate in the seafood industry	<p>Updated to meet Standards for Training Packages</p> <p>Unit sector revised</p> <p>Minor amendments to elements and performance criteria for clarity</p>	Equivalent unit

## Links

Companion Volumes, including Implementation Guides, are available at VETNet: - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=e31d8c6b-1608-4d77-9f71-9ee749456273>