



Australian Government

RIIWHIS403E Apply the work health and safety management system

Release: 1

RIIWHS403E Apply the work health and safety management system

Modification History

This unit replaces RIIWHS403D Apply the work health and safety management system. Significant endorseable amendments have been made to Elements, Performance Criteria, Foundation Skills, Performance Evidence and Knowledge Evidence to better reflect current industry practices and clarify training outcomes.

Application

This unit describes the skills and knowledge required to apply the work health and safety management system in the mining, drilling and civil infrastructure industry.

This unit applies to individuals working in a range of supervisory roles. Work is performed under minimal supervision and competency requires a high level of judgement and decision-making.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Elements and Performance Criteria

| ELEMENT | PERFORMANCE CRITERIA |
|---|--|
| <p><i>Elements describe the essential outcomes.</i></p> <p>1. Access information to identify requirements of work health and safety management system</p> | <p><i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i></p> <p>1.1 Access, interpret and apply the workplace work health and safety management system according to workplace policies and procedures</p> <p>1.2 Confirm work activity is compliant with work health and safety management system</p> <p>1.3 Determine and communicate resource requirements and tasks to relevant personnel according to own role and responsibilities</p> <p>1.4 Identify and coordinate training needs of work team according to work health and safety management system</p> <p>1.5 Document planning activities according to workplace policies and procedures</p> |
| <p>2. Apply work health and safety management system</p> | <p>2.1 Assess incidents according to work health and safety management system</p> <p>2.2 Assess the nature and scope of the incidents and communicate to relevant personnel</p> |

| ELEMENT | PERFORMANCE CRITERIA |
|---|--|
| | <p>according to work health and safety management system</p> <p>2.3 Prepare an action plan in consultation with relevant individuals to maintain health and safety of the workplace</p> <p>2.4 Apply procedures for monitoring, recording and reporting on hazards according to work health and safety management system</p> |
| 3. Monitor effectiveness of work health and safety control measures | <p>3.1 Monitor the application of health and safety procedures and control measures across the work team</p> <p>3.2 Monitor the use, effectiveness and appropriateness of safety tools and techniques according to the work health and safety management system</p> <p>3.3 Monitor adequacy of control measures and revise or report inadequacies in risk controls according to workplace procedures as required</p> <p>3.4 Evaluate action plan to improve the work health and safety aspects of the job</p> <p>3.5 Maintain written work health and safety records according to workplace policies and procedures</p> <p>3.6 Report and monitor work health and safety issues which require resolving by others according to workplace policies and procedures</p> |

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

| Skill | Description |
|--------------------|---|
| Reading | <ul style="list-style-type: none"> Identifies and interprets information from workplace procedures, policies, documentation and systems |
| Writing | <ul style="list-style-type: none"> Produces and completes workplace reports, including workplace resourcing and work health and safety records, using appropriate vocabulary, grammatical structures and conventions |
| Oral communication | <ul style="list-style-type: none"> Presents information or assistance using industry specific vocabulary Uses listening and questioning to clarify and confirm understanding |

Unit Mapping Information

Supersedes and is equivalent to RIIWH5403D Apply the mine work health and safety management plan.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=88a61002-9a21-4386-aaf8-69c76e675272>